

# HERTFORD COUNTY CODE ENFORCEMENT

252-358-7814 Office 252-358-1241 Fax

## RESIDENTIAL PERMIT APPLICATION FOR TRADES

**\*COPIES OF CONTRACTS/SCOPE OF WORK REQUIRED\***

Customer Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

Location Address \_\_\_\_\_ **Parcel #** \_\_\_\_\_

Describe Work to be Performed: \_\_\_\_\_

Total Value of Project \$ \_\_\_\_\_

(Check One)

- Primary/Secondary Residence     Spec Property     Rental Property

**Check Permit(s) Requested:** \*\*\*\*Please provide a copy of your NC Contractor's License\*\*\*\*

Electrical Contractor \_\_\_\_\_ Business Address \_\_\_\_\_  
License # \_\_\_\_\_ Work/Cell # \_\_\_\_\_ Email \_\_\_\_\_  
(AMPS \_\_\_\_\_ Volts \_\_\_\_\_ Units \_\_\_\_\_)

Mechanical Contractor \_\_\_\_\_ Business Address \_\_\_\_\_  
License # \_\_\_\_\_ Work/Cell # \_\_\_\_\_ Email \_\_\_\_\_  
(Units \_\_\_\_\_)

Plumbing Contractor \_\_\_\_\_ Business Address \_\_\_\_\_  
License # \_\_\_\_\_ Work/Cell # \_\_\_\_\_ Email \_\_\_\_\_

Gas Contractor \_\_\_\_\_ Business Address \_\_\_\_\_  
License # \_\_\_\_\_ Work/Cell # \_\_\_\_\_ Email \_\_\_\_\_

Insulation Contractor \_\_\_\_\_ Business Address \_\_\_\_\_  
License # \_\_\_\_\_ Work/Cell # \_\_\_\_\_ Email \_\_\_\_\_

Electric Provider (Electrical Permit)

- Dominion Power  
 REA

Water Provider (Plumbing Permit)

- Public  
 Private

Sewer

- Public  
 Private

**\*\*Proof of Ownership or Owner's Agency is required to obtain permits\*\***

As Homeowner or Contractor, I agree to contact the Building Inspections Department for changes to this permit, including but not limited to, changes in scope and contractors. I understand that the permit expires if work does not commence in 6 months or discontinues for a period in excess of 12 consecutive months.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Deliberate misrepresentation of any facts on this form will render this permit invalid\*

**ALL PERMIT FEES ARE NON-REFUNDABLE**

Checks Payable To: Hertford County Code Enforcement

\*\*Please submit a copy of your North Carolina Contractor's License along with this permit application. For parcel numbers go to <http://maps2.roktech.net/hertfordags/#>.