

**MINUTES
REGULAR MEETING
HERTFORD COUNTY BOARD OF COMMISSIONERS
MULTI-PURPOSE ROOM – JUDICIAL CENTER
MONDAY, SEPTEMBER 4, 2018
9:00 A.M.**

PRESENT:	John D. Horton William F. Mitchell, Jr. Ronald J. Gatling Johnnie R. Farmer
ABSENT:	Curtis Freeman

ALSO PRESENT WITH THE BOARD:
Loria Williams, County Manager Juan Vaughan, Asst. County Manager Attorney Chuck Revelle Teresa Bond, Clerk to the Board

Vice Chairman William Mitchell called the Meeting to order and provided the invocation.

CONSENT AGENDA:

On a motion by Com. Gatling and a second by Com. Horton, the Board voted unanimously to approve the following Consent Agenda:
Monthly Meeting Minutes for August 6, 2018 – Regular Meetings

INTRODUCTION OF NEW HERTFORD COUNTY EMPLOYEES

Keri Askew introduced the following new County employees. The Commissioners welcomed them.

**Hertford County Personnel Report
September 4, 2018 Board Meeting**

<u>Employees Hired</u>	<u>PT/FT</u>	<u>Department</u>	<u>Type</u>
Paul Tilley	FT	Public Facilities	Building and Grounds Maintenance Worker
Kimberly Johnson	FT	DSS	IMC I - Food and Nutrition Services
Mona Walton	FT	DSS	SW III - IAT
Cheryl Melton	FT	DSS	IMC I - Family and Children Medicaid
Threann Herbert	FT	E911	Dispatcher
Katherine Bond	PT	Public Facilities	Housekeeper

RECOGNITION OF EMPLOYEE OF THE YEAR FOR FY18

Keri introduced Teresa Bond as the Employee of year. She presented her with a certificate and a check for \$1000. The Commissioners, County Manager and Attorney thanked her for the hard work she does and wished her well on her retirement this month.

HERTFORD COUNTY BUDGET AMENDMENTS

On a motion by Com. Gatling and a second by Com. Horton, the Board voted unanimously to approve Budget Amendment #7 as presented by Sandy Pittman, the Finance Manager.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2018-2019

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Restricted Intergovernmental - DSS	100063-419101	Crisis Intervention Program	\$ 93,441	
Total Changes in Revenue			\$ 93,441	\$ -

Net Change in Revenue	\$93,441
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Public Assistance	104440-569009	Crisis Intervention Program	\$ 93,441	
Total Changes in Expenditures			\$ 93,441	\$ -

Net Change in Expenditures	\$93,441
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Explanation:

Budget additional funding authorized by DHHS.

Amendment # 7
 Approved: _____
 Posted: _____

 Finance Director Date

On a motion by Com. Gatling and a second by Com. Horton, the Board voted unanimously to approve Budget Amendment #8 as presented by Sandy Pittman, the Finance Manager.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2018-2019

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Restricted Intergovernmental - Aging	100061-417700	Vidant SPICE Grant	\$ 3,000	
Total Changes in Revenue			\$ 3,000	\$ -

Net Change in Revenue	\$3,000
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Aging - Public Assistance	104390-569300	Vidant SPICE Grant	\$ 3,000	
Total Changes in Expenditures			\$ 3,000	\$ -

Net Change in Expenditures	\$3,000
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Explanation:

To increase Spice Grant allocation per grant agreement.

Amendment # 8
 Approved: _____
 Posted: _____

 Finance Director Date

HERTFORD COUNTY PORTRAIT HANGING POLICY

On a motion by Com. Gatling and a second by Com. Farmer, the Board voted unanimously to approve the following Portrait Hanging Policy.

PORTRAIT HANGING POLICY

RESOLVED:

- (1) Portraits of judges of the North Carolina General Court of justice may be hung in courtrooms of the Hertford County Judicial Center pursuant to policy guidelines adopted by the Hertford County Board of Commissioners on May 1, 2017 (copy attached).
- (2) Portraits of individuals other than judges shall not be hung in the Hertford County Judicial Center.
- (3) With the consent of the Hertford County Board of Commissioners, portraits of individuals that are in the possession of Hertford County may be returned to the family of the individual portrayed, either to the surviving spouse of the individual portrayed, or if there is no surviving spouse, as the surviving heirs may agree.

CONTRACTS TO PROVIDE FIRE PROTECTION AND HAZARD RESPONSE FOR HERTFORD COUNTY

On a motion by Com. Gatling and a second by Com. Farmer, the Board voted unanimously to approve the contracts providing Fire Protection and Hazard Response for Hertford County.

COUNTY MANAGER'S COMMENTS

The County Manager discussed the following updates:

1. Open House for the Aging and Election Departments was being held immediately after this meeting
2. Provided School Safety Seminar Flyer from the Bertie Superintendent-Sept. 17, 2018
3. Provided letter from Board of elections pertaining to their move in date
4. Congressman Butterfield's visit is scheduled for Oct. 17, 2018 at 1:00 pm

COMMISSIONER'S COMMENTS

Com. Farmer thought that we should advertise the member-at-large vacancy for the Albemarle Regional Health Services. He also mentioned that he participated in the NCACC Conference in Hickory, NC in August.

Com. Horton stated that Battle Betts of the Albemarle Regional Health Services praised the County Manager for helping in the transition of the Hertford County Health Dept.

CLOSED SESSION

On a motion by Com. Gatling and a second by Com. Horton, the Board voted unanimously to move to Closed Session.

On a motion by Com. Gatling and a second by Com. Horton, the Board voted unanimously to return to Regular Session.

On a motion by Com. Gatling and a second by Com. Horton the Board voted unanimously to appoint Assistant County Manager Juan Vaughan as the interim Clerk to the Board.

Minutes of Closed Session are on file in the office of the Clerk to the Board.

Adjourned