

**Minutes
Regular Meeting
Hertford County Board of Commissioners
Multi-Purpose Room – Judicial Center
Monday, June 4, 2018
9:00 A.M.**

Present: Curtis A. Freeman, Sr., John D. Horton, William Mitchell, Jr., and Johnnie R. Farmer

Absent: Ronald J. Gatling

Also Present with the Board: Loria D. Williams, County Manager; Attorney Chuck Revelle, Juan Vaughan, II, Assistant County Manager; and Teresa Cowan, Clerk to the Board

Chairman Curtis Freeman called the meeting to order and Com. Mitchell provided the invocation.

CONSENT AGENDA

On a motion by Com. Gatling and a second by Com. Horton, the Board voted unanimously to approve the Consent agenda as follows:

1. Approval of Tax Refunds

<p>A payment was received from the Debt Setoff Program for Lokia Bishop to pay Bill #1310-450978 for Delinquent Motor Vehicle taxes in the amount of \$137.43 and Parcel #11A41529.40 for Ad Valorem taxes in the amount of \$46.57. Both accounts had already been paid in full; therefore Ms. Bishop is due a refund in the amount of \$184.00</p> <p>Payee: Lokia Bishop Amount: \$184.00</p>	<p>A payment was received from the Debt Setoff Program for Ervin Cherry to pay Bill #1110-405498 and #1107-399688 for Delinquent Motor Vehicle taxes in the amount of \$224.76. After reviewing all of his accounts, all had been paid besides one, which was for \$19.86. Therefore Mr. Cherry is due a refund in the amount of \$204.90</p> <p>Payee: Ervin Cherry Amount: \$204.90</p>	<p>Structural Coatings sent in garnishment checks for delinquent taxpayers. They inadvertently sent in more than what was currently due on the accounts. Structural Coatings is now due a refund in the amount of \$156.02</p> <p>Payee: Structural Coatings, Vendor #13209 Amount: \$156.02</p>
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INTRODUCTION OF HERTFORD COUNTY NEW HIRES

Keri Askew, Human Resource Manager, introduced the following new hires:

DeMarcus Thompson	FT	E911	Dispatcher
Kelli Simmons	FT	Sheriff Department	Deputy Sheriff
Montel Lewter	FT	Sheriff Department	Deputy Sheriff

The Commissioners welcomed them to Hertford County.

ENGAGEMENT LETTER REQUIRED BY THE OFFICE OF THE STATE AUDITOR

Sandy Pittman, Finance Manager present a copy of the engagement letter for 6/30/18 required by the Office of the State Auditor of the services that they will provide to Hertford County.

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to approve the letter as presented by Sandy Pittman.

JCPC GRANTS FOR FY 2019

Sandy Pittman, Finance Manager, presented the JCPC Grants for FY 2019.

On a motion by Com. Mitchell and a second by Com. Horton, the Board voted unanimously to approve the JCPC Grants for FY 2019.

RESOLUTION FOR NCDOT PROJECT (MURFREESBORO BYPASS US 158)

Clemmon “Win” Bridgers, Division Maintenance Engineer of the NCDOT, updated the plans answered questions about the project to remove the traffic signals on Murfreesboro Bypass (US 158) and converting the roadway to a Superstreet. He explained that the funding was secured.

On a motion by Com. Farmer and a second by Com. Mitchell, the Board voted unanimously to approve the following Resolution to begin the project:

RESOLUTION

SUPPORTING THE REMOVAL OF TRAFFIC SIGNALS ON THE MURFREESBORO BYPASS (US 158) TO CONVERT THE ROADWAY TO A SUPERSTREET

WHEREAS, the North Carolina Department of Transportation, dated March 5, 2018, presented various projects to the Hertford County Commissioners and requested removal of traffic signals on the Murfreesboro Bypass (US 158) converting the roadway to a Superstreet; and,

WHEREAS, the Department has investigated the increased safety by elimination of traffic signals and reduction of conflict points for motorist.

NOW, THEREFORE, BE IT RESOLVED, that the Hertford County Board of Commissioners supports the project represented herein and requests the Department to move forward to implement this design along the Murfreesboro Bypass (US 158).

Adopted this 4th day of June, 2018.

Curtis A. Freeman, Sr., Chairman
Hertford County Board of Commissioners

PETITION TO ADD A ROAD TO NCDOT's SECONDARY ROAD SYSTEM

A request was made by Mr. Michael Hill, PE, Resident Engineer of the NCDOT to add the end of Askew Lane in Aulander to the NCDOT's secondary road system. A petition was signed by all residents. A resolution will be signed.

On a motion by Com. Farmer and a second by Com. Mitchell, the Board voted unanimously to approve the submission of a request to add the end of Askew Lane in Aulander to the NCDOT's secondary road system.

DEPARTMENT OF SOCIAL SERVICES PURCHASE OF SERVICE CONTRACTS

Shel-Wanda White presented Hertford County's Purchase of Service Contracts for Fiscal Year 2018-19. Some of the Contracts had increases and the question came forth as to who would pay for this. Brenda Brown stated that it would come from the state and our local budget.

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to approve the Purchase of Service Contracts for Fiscal Year 2018-19.

HERTFORD COUNTY BOARD APPOINTMENTS

The Commissioners approved the following Board Appointments:

On a motion by Com Farmer and a second by Com. Mitchell the Board voted unanimously to appoint Betty A. Pugh to the **Choanoke Area Development Assoc.** for a two year term to expire on 6/30/2020.

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to reappoint Axem Bracey to the **Choanoke Public Transportation Authority** for a two year term to expire on 6/30/2020.

On a motion by Com. Mitchell and a second by Com. Horton, the Board voted unanimously to reappoint Jeri Pierce to the **Hertford County ABC Board** for a three year term to expire on 6/30/2021.

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to reappoint June Warren to the **Joint Community Advisory Committee** for a three year term to expire on 6/30/2021.

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to reappoint Melanie Storey to the **Joint Community Advisory Committee** for a three year term to expire on 6/30/2021.

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to reappoint Emily Winstead to the **Joint Community Advisory Committee** for a three year term to expire on 6/30/2021.

On a motion by Com. Farmer and a second by Com. Freeman, the Board voted unanimously to reappoint William Mitchell to the **Medical Services Transportation Advisory Council** for a one year term to expire on 6/30/2019.

On a motion by Com. Farmer and a second by Com. Mitchell, the Board voted unanimously to appoint John Horton to the **Mid-East Commission** for a one year term to expire on 6/30/2019.

On a motion by Com. Farmer and a second by Com. Horton, the Board voted unanimously to reappoint Ronald Gatling to the **Parks and Recreation Advisory Commission** for a three year term to expire on 6/30/2021.

On a motion by Com. Farmer and a second by Com. Horton hell, the Board voted unanimously to reappoint William Mitchell to the **Parks and Recreation Advisory Commission** for a three year term to expire on 6/30/2021.

On May 17, 2018, Johnnie Farmer was approved to remain on the **Peanut Belt RPO Committee** until his retirement date in December 2018.

On a motion by Com. Mitchell and a second by Com. Horton the Board voted unanimously to Table the membership selection for the **Region Q Workforce Development Board** until the June 18, 2018 meeting.

On a motion by Com. Farmer and a second by Com. Horton, the Board voted unanimously to reappoint Ronald Gatling to the **RCCC Board of Trustees** for a four year term to expire on 6/30/22.

No applications or reappointments were given for the **Voluntary Agricultural District Advisory Board**.

COUNTY MANAGER'S UPDATE

None

COMMISSIONER'S UPDATE

Com. Farmer provided a spreadsheet of Hertford County Transportation Projects and the following items of interest:

1. Four Lanes on Memorial Drive
2. AMTRAK Station in Weldon is in the works
3. BUILD NC-financial tool for transportation projects

Com. Horton visited Bertie County to view the grants they receive throughout the year and mentioned that the Governor had visited recently. He also commended the County Manager and Assistant County Manager for attending County Assembly Day on May 30.

CLOSED SESSION

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to go to Closed Session.

Minutes of Closed Session are on file in the office of the Clerk to the Board.

ADJOURNED