

**Minutes
Regular Meeting
Hertford County Board of Commissioners
Multi-Purpose Room – Judicial Center
Monday, March 5, 2018
9:00 A.M.**

Present: Curtis A. Freeman, Sr., William F. Mitchell, Jr. and Johnnie R. Farmer

Also Present with the Board: Loria D. Williams, County Manager; Attorney Chuck Revelle, Juan Vaughan, II, Assistant County Manager; and Teresa Cowan, Clerk to the Board

Chairman Curtis Freeman called the meeting to order and provided the invocation.

Com. Farmer asked the group to pray for Chairman Freeman's mother-in-law who passed away this weekend.

CONSENT AGENDA

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to approve the following Consent Agenda:

1. Ad Valorem Tax Refund
 - a. Ruby Ford made payments on parcel #17A6916054161. It was discovered after the taxes were paid in full that the Homestead Exclusion was applied, but was dropped off after the parcel number was changed. The amount of the exclusion should be refunded in the amount of \$203.41.
2. Vehicle Tax Refund
 - a. Debt Setoff funds were received for Bryant Davis in the amount of \$175.37 for delinquent vehicle taxes. One of the Bills had already been paid; therefore Mr. Davis is due a refund in the amount of \$111.20.
3. Vehicle Tax Refunds

North Carolina Vehicle Tax System														
NCVTS Pending Refund report														
Report Date 3/1/2018 8:38:32 AM														
Payee Name	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Refund Description	Refund	Create Date	Tax Jurisdiction	Ley Type	Change	Interest Change	Total Change
MCKEEL, CHRISTINE MARSH	901 MEMORIAL DR W	AHOSKIE, NC 27910	Adjustment >= \$100	003976 3315	EFE8415	PEN DING	Refund Generated due to adjustment on Bill #0039763315-2017-2017-	Situs error	02/22/2018	G01	Tax	\$0.00	\$0.00	\$0.00
										C01	Tax	(\$224.61)	\$0.00	(\$224.61)
										C01	Vehicle	(\$10.00)	\$0.00	(\$10.00)
										F02	Tax	\$11.09	\$0.00	\$11.09
											Refund	\$223.52		
MCKEEL, WALLACE OVERTON JR	128 NC HIGHWAY 42 W	AHOSKIE, NC 27910	Adjustment >= \$100	004014 3368	DAR9293	PEN DING	Refund Generated due to adjustment on Bill #0040143368-2017-2017-	Situs error	02/22/2018	G01	Tax	\$0.00	\$0.00	\$0.00
										C01	Tax	(\$133.89)	\$0.00	(\$133.89)
										C01	Vehicle	(\$10.00)	\$0.00	(\$10.00)
										F02	Tax	\$6.61	\$0.00	\$6.61
											Refund	\$137.28		
											Refund Total	\$360.80		

4. Approval of Regular Monthly Minutes
 - a. January 2, 2018
 - b. January 16, 2018
 - c. February 5, 2018
 - d. February 19, 2018

NEW COUNTY EMPLOYEES

The Commissioners welcome the below new employees to Hertford County:

**Hertford County Personnel Report
March 2018**

<u>Employees Hired</u>	<u>PT/FT</u>	<u>Department</u>
Jessica Hoggard	FT	Sheriff's Dept/Animal Control
Jenny Jenkins	PT	E911
Judith Raynor	FT	Detention Center
Larry Cooper	PT	Solid Waste
Lorenzo Cooper	PT	Solid Waste

At this time, Keri Askew introduced the nominee and winner for the Employee of the 1st Quarter, Teresa Cowan (Admin Asst. and Clerk to the Board) and the winner of the Employee of the

CLOSED SESSION

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to go to closed session.

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Com. Farmer and a second by Com. Mitchell, the Board voted unanimously to return to regular session.

ADJOURN