

**Minutes
Regular Meeting
Hertford County Board of Commissioners
Multi-Purpose Room – Judicial Center
Tuesday, January 16, 2018
7:00 P.M.**

Present: Ronald J. Gatling and John D. Horton Curtis A. Freeman, Sr., and William F. Mitchell, Jr. and Johnnie R. Farmer

Also Present with the Board: Loria D. Williams, County Manager; Attorney Maria Jones; Juan Vaughan, II, Assistant County Manager; and Teresa Cowan, Clerk to the Board

Chairman Curtis Freeman called the meeting to order and Com. Mitchell provided the invocation.

ADDITIONS TO THE AGENDA

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to add the following to the Agenda under Memo 8875:

- A. Resolution Opposing Shortening the Season for White-Tailed Deer Hunting
- B. Resolution Extending Date by which HC Taxes May Be Paid Without Interest
- C. Audit Contract Amendment
- D. Acceptance of Grant between NC DHHS/Div. of Aging and Adult Services and Hertford County

CONSENT AGENDA

On a motion by Com. Mitchell and a second by Com. Horton, the Board voted unanimously to approve the Consent Agenda:

- (1) Request Approval of Tax Releases for Month Ending Dec.31, 2017
- (2) Request Approval of Collection Report Vehicle Tax
- (3) Request Approval of Vehicle Refund Report
- (4) Request Approval of Monthly Meeting
 - a. Dec.4, 2017 – Regular Meeting

TAX RELEASES FOR MONTH ENDING DEC 31, 2017

BILL#	NAME	LEVY YEAR	VALUE RELEASED	TAX RELEASED
AHOSKIE TOWNSHIP				
Acct. #5095 Parcel #17A5992562371 County now owns property. Release requested by Ms. Williams	Edwards, Scott M	2017	\$445,043	G01 - \$3,738.36 C01 - \$3,604.85
MURFREESBORO TOWNSHIP				
Acct. #44773 Parcel #17A5958415377 Solid waste was released because Murfreesboro taxing district was added for Howard Hunter Villa.	Lassiter, Roxanne D.	2017		W01 - \$75.00 W02 - \$75.00
Acct. #43586 Parcel #17A5958415015 Solid waste was released because Murfreesboro taxing district was added for Howard Hunter Villa.	Eldemire-Conyers, Una Larine	2017		W01 - \$75.00 W02 - \$75.00
Acct. #41834 Parcel #17A5958418463 Solid waste was released because Murfreesboro taxing district was added for Howard Hunter Villa.	Kee, Jr., Levernion	2017		W01 - \$75.00 W02 - \$75.00
Acct. #44114 Parcel #17A5958405960 Solid waste was released because Murfreesboro taxing district was added for Howard Hunter Villa.	Lassiter, Sr., Reginald & Nancy	2017		W01 - \$75.00 W02 - \$75.00
Acct. #42943 Parcel #17A5958417238 Solid waste was released because Murfreesboro taxing district was added for Howard Hunter Villa.	Vinson, Jenene	2017		W01 - \$75.00 W02 - \$75.00
Acct. #41734 Parcel #17A5958419540	Futrell, Laquitta L.	2017		W01 - \$75.00 W02 - \$75.00

Solid waste was released because Murfreesboro taxing district was added for Howard Hunter Villa.				
Acct. #19499 Parcel #17A5966345575 Property is not habitable or is unoccupied with no electrical service during the period of July 1, through June 30 th of the taxable year.	Wilson, Elizabeth	2017		W01 - \$75.00 W02 - \$75.00
Acct #17805 Parcel #17A5966469108 Property is not habitable or is unoccupied with no electrical service during the period of July 1, through June 30 th of the taxable year.	Vaughan, Joseph Keith	2017		W01 - \$75.00 W02 - \$75.00
WINTON TOWNSHIP				
Acct. #42030 Parcel #17A6926133031 Property is not habitable or is unoccupied with no electrical service during the period of July 1, through June 30 th of the taxable year.	Taylor, Alice Carol Castelow	2017		W01 - \$75.00 W02 - \$75.00
Acct. #13864 Parcel #17A5995973308 Property is not habitable or is unoccupied with no electrical service during the period of July 1, through June 30 th of the taxable year.	Pierce, John E. Heirs	2017		W01 - \$75.00 W02 - \$75.00
MANEY'S NECK TOWNSHIP				
Acct. #11946 Parcel #17A5969400964 Property is not habitable or is unoccupied with no electrical service during the period of July 1, through June 30 th of the taxable year.	Monger, Elsie Blowe	2017		W01 - \$75.00 W02 - \$75.00
ST. JOHN TOWNSHIP				
Acct. #10195 Parcel #17A5961259588 Property is not habitable or is unoccupied with no electrical service during the period of July 1, through June 30 th of the taxable year.	Lassiter, Jimmy Ralph	2017		W01 - \$75.00 W02 - \$75.00
HARRELLSVILLE TOWNSHIP				
Acct. #9591 Parcel #17A6962662631 Property is not habitable or is unoccupied with no electrical service during the period of July 1, through June 30 th of the taxable year.	Jones, William Albert	2017		W01 - \$75.00 W02 - \$75.00

TOTAL VALUE APPROVED THIS REPORT (2017 LEVY)	<u>\$ 445,043</u>
TOTAL TAX RELEASED THIS REPORT (2017 LEVY)	<u>\$7,343.21</u>
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	<u>\$ 0.00</u>
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	<u>\$ 0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2017)	<u>\$ 975.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2017)	<u>\$ 975.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2016)	<u>\$ 0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2016)	<u>\$ 0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2015)	<u>\$ 0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2015)	<u>\$ 0.00</u>

Respectfully submitted, Sheena R. Suggs, Tax Collector

VEHICLE TAX COLLECTION

TEC DATA SYSTEMS Vehicle Tax Collection:											
Tax Name	Codes	Levy Balance	July	August	September	Total Collected	Oct	Nov	Dec.	Total Collected	Total Collected Second Qtr.
Hertford County	G01	\$244,744.52	(\$1,767.43)	(\$373.51)	(\$1,162.09)	(\$3,303.03)	(\$336.85)	(\$110.86)	(\$213.18)	(\$660.89)	(\$3,963.92)
Hoskie Fire District	F01	\$1,893.08	(\$5.25)	\$0.00	(\$9.57)	(\$14.82)	(\$1.32)	\$0.00	\$0.00	(\$1.32)	(\$16.14)
Union Fire District	F02	\$122.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Woodland Fire District	F03	\$39.26	\$0.00	\$0.00	(\$8.58)	(\$8.58)	\$0.00	\$0.00	\$0.00	\$0.00	(\$8.58)
Town of Ahoskie	C01	\$45,287.01	(\$166.12)	(\$77.62)	\$0.00	(\$243.74)	(\$57.25)	(\$30.27)	\$0.00	(\$87.52)	(\$331.26)
Ahoskie License Fees	L1	\$14,535.44	(\$70.00)	(\$19.84)	\$0.00	(\$89.84)	(\$14.17)	(\$5.02)	\$0.00	(\$19.19)	(\$109.03)
Town of Harrellsville	C02	\$195.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Town of Como	C03	\$173.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Town of Murfreesboro	C04	\$13,580.73	(\$0.19)	\$0.00	\$0.00	(\$0.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.19)
Murfreesboro License Fees	L4	\$4,657.42	(\$0.08)	\$0.00	\$0.00	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
Town of Winton	C06	\$4,235.78	\$0.00	(\$26.41)	\$0.00	(\$26.41)	\$0.00	\$0.00	\$0.00	\$0.00	(\$26.41)
Winton License Fees	L6	\$992.73	\$0.00	(\$30.00)	\$0.00	(\$30.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$30.00)
Town of Cofield	C07	\$2,218.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cofield License Fees	L7	\$299.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garnishments	GAR/RETN CK	\$303.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$333,278.36	\$2,009.07	\$527.38	\$1,180.24	(\$3,716.69)	(\$409.59)	(\$146.15)	(\$213.18)	(\$768.92)	(\$4,485.61)
3% Collection Charge Collected			\$9.68	\$6.80	\$0.60	\$17.08	\$3.41	\$1.25	\$0.00		

Tax Name	Tx Codes	Jan.	Feb.	March	Total Collected	April	May	June	Total Collected	Receivables 6/30/18
Hertford County	G01				\$0.00				(\$3,963.92)	\$240,780.60
Hoskie Fire District	F01				\$0.00				(\$16.14)	\$1,876.94
Union Fire District	F02				\$0.00				\$0.00	\$122.09
Woodland Fire District	F03				\$0.00				(\$8.58)	\$30.68
Town of Ahoskie	C01				\$0.00				(\$331.26)	\$44,955.75
Ahoskie License Fees	L1				\$0.00				(\$109.03)	\$14,426.41
Town of Harrellsville	C02				\$0.00				\$0.00	\$195.08
Town of Como	C03				\$0.00				\$0.00	\$173.31
Town of Murfreesboro	C04				\$0.00				(\$0.19)	\$13,580.54
Murfreesboro License Fees	L4				\$0.00				(\$0.08)	\$4,657.34
Town of Winton	C06				\$0.00				(\$26.41)	\$4,209.37
Winton License Fees	L6				\$0.00				(\$30.00)	\$962.73
Town of Cofield	C07				\$0.00				\$0.00	\$2,218.87
Cofield License Fees	L7				\$0.00				\$0.00	\$299.84
GAR	GAR				\$0.00				\$0.00	\$303.20
TOTAL			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$4,485.61)	\$328,792.75

VEHICLE REFUND REPORT

North Carolina Vehicle Tax System																				
NCVTS Pending Refund report																				
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	BA #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Claim Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
ARMSTRONGS-TRENT, DAINELLE WINSTEAD	ARMSTRONGS-TRENT, DAINELLE WINSTEAD		119 FOREST CIR		MURFREESBORO, NC 27855	Proration	0039252005	FAB1782	PENDING	117678411	Refund Generated due to proration on Bill #0039252005-2017-2017-0000-00	Tag Surrender	12/05/2017		G01	Tax	(\$168.91)	(\$8.69)	(\$177.57)	
															C04	Tax	(\$132.72)	(\$6.42)	(\$139.14)	
															C04	Vehicle Fee	\$0.00	\$0.00	\$0.00	
ASKIEW, ASHLEY ELANE	ASKIEW, ASHLEY ELANE		213 DR MARTIN LUTHER KING	JR DR	AHOSKIE, NC 27910	Proration	0039790541	PFT6151	PENDING	115039889	Refund Generated due to proration on Bill #0039790541-2017-2017-0000-00	Tag Surrender	12/28/2017		G01	Tax	(\$81.69)	\$0.00	(\$81.69)	
															CD1	Tax	(\$78.78)	\$0.00	(\$78.78)	
															CD1	Vehicle Fee	\$0.00	\$0.00	\$0.00	
PASLEY, CLARENCE TUCKER DEBORAH	PASLEY, CLARENCE TUCKER DEBORAH		853 MILL NECK RD		COMO, NC 27818	Proration	0037798312	ELM9378	PENDING	39880295	Refund Generated due to proration on Bill	Vehicle Totalled	12/08/2017		G01	Tax	(\$110.58)	(\$5.53)	(\$116.11)	
															G01	Tax	(\$210.42)	\$0.00	(\$210.42)	
																			\$210.42	
																			Refund Total	\$803.71

DECEMBER 4, 2017 REGULAR MONTHLY MEETING - APPROVED

HERTFORD COUNTY BUDGET AMENDMENT

On a motion by Com. Mitchell and a second by Com. Gatling, the Board voted unanimously to approve Hertford County Budget Amendment #20.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2017-2018

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
		Total Changes in Revenue	\$ -	\$ -
		Net Change in Revenue		\$0

EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Human Resources	104121 518601	Workers Comp Audit		\$ 5,050
Health Department	104300 545000	Insurance - Property & Liability	\$	

			5,050	
		Total Changes in Expenditures	\$ 5,050	\$ 5,050

Net Change in Expenditures	\$0
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Explanation:

To reallocate budget to cover Flood Insurance premium for Health Department building.

Amendment # 20
 Approved: _____
 Posted: _____

 Finance Director Date

DISPOSAL OF SURPLUS PROPERTY AT PUBLIC AUCTION

On a motion by Com. Mitchell and a second by Com. Horton, the Board voted unanimously to approve the Resolution for Disposal of Surplus Property at Public Auction.

RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY AT PUBLIC AUCTION

WHEREAS, under G.S. 160A-270 a county may sell real and personal property at public auction; and **WHEREAS**, this same statute requires the board of commissioners authorize an appropriate county official to dispose of the property at public auction.

NOW, THEREFORE BE IT RESOLVED by the Hertford County Board of Commissioners that:

1. The following property be sold at public auction:

VIN	YEAR	MAKE	MODEL	MILEAGE
6658	2010	Dodge	Charger	
1990	2010	Dodge	Charger	166,910
1991	2010	Dodge	Charger	157,370
1992	2010	Dodge	Charger	151,138
1993	2010	Dodge	Charger	158,527
6958	1993	Ford	Truck	
423	2005	Ford	E-350 Cargo	250,000
3116	2004	Ford	Explorer	133,688
8852	2006	Ford	Crown Victoria	
	2001	Generator	Olympian D25P15	382 Hours
5271	1982	Trailer	Trans II	
9834		Bulldozer	Fiat-Allis HD6	
4202		Tractor	Brasor Romania	
		Golf Cart		
89KR	2003	Boat/Trailer	Parker Marine	

2. Public Auction is set for Saturday, February, 24, 2018 to be held at the corner of King and Tryon Streets, Winton, North Carolina beginning at 10:00 AM.
3. Sheriff Dexter Hayes or his designee(s) is the public official(s) authorized to conduct said auction.
4. Term of Sale – at least 10% cash or personal check at auction, and within ten (10) calendar days pay the remaining 90% in cash or cashier’s check at title transfer.
5. Resolution will be published in the local newspaper at least once and not less than 10 days before the day of the auction.

Adopted this ____ day of January 2018.

HERTFORD COUNTY BOARD OF COMMISSIONERS

Curtis Freeman, Chairman

ATTEST:

Teresa Cowan, Clerk to the Board

RECOGNIZING CITIZEN AR'MARIYON MOORE FOR 911 EMERGENCY CALL

David Brown, E911 Director recognized Ar'Mariyon Moore for an outstanding performance when he placed a call to our center. There had been a kitchen stove fire that he and his grandmother were unable to control. He phoned our center and calmly gave all of the information asked of him. His grandmother and several members of his family were present. He was photographed with D-Shift Leader Martha Comer and the Commissioners.

HERTFORD COUNTY FORECLOSED BIDS

On a motion by Com. Farmer and a second by Com. Mitchell, the Board voted unanimously to accept for advertisement for upset bids, the Bids of the following foreclosed properties:

1. Pin# 5081-29-1741(FRB Custom Homes of NE, NC, LLC – on market since 6/21/17) (3000.00)
2. Pin# 5953-85-6234 (Al Revelle Wiggins Property – on market since 10/14/03) (1500.00)

PUBLIC COMMENT PERIOD

There were no Public Comments.

COUNTY MANAGER'S UPDATE

There were no Manager's Updates

RESOLUTION OPPOSING RULE AMENDMENTS TO 15A NCAC 10B.0202 SHORTENING THE SEASON FOR WHITE-TAILED DEER HUNTING

On a motion by Com. Mitchell and a second by Com. Gatling, the Board voted unanimously to approve the Opposed Resolution for Shortening the Season for White-Tailed Deer Hunting.

RESOLUTION EXTENDING DATE BY WHICH HERTFORD COUNTY TAXES MAY BE PAID WITHOUT INTEREST

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to extend the deadline by which taxpayers may pay county property taxes without interest until 5:00 pm, January 10, 2018.

AUDIT CONTRACT AMENDMENT

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to approve extending the date to January 31, 2018, to allow the auditors time to complete the Audit and return it back to Hertford County.

ACCEPTANCE OF DSS GRANT

On a motion by Com. Mitchell and a second by Com. Gatling, the Board voted unanimously to accept the grant between NC DHHS / Dept. of Aging and Adult Services and Hertford County.

COMMISSIONER'S COMMENTS

Commissioner Farmer commended Teresa Cowan on getting the Minutes back to the group in a timely manner.

CLOSED SESSION

There were no closed session items.

ADJOURN