

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, February 15, 2016
7:00 P.M.

Present: Ronald J. Gatling, Johnnie R. Farmer, Curtis A. Freeman, Sr., and William F. Mitchell, Jr.

Absent: F. Garry Lewter

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; M. Ray Wiggins, Assistant County Manager; and Shelia W. Matthews, Clerk to the Board

Chairman Ronald J. Gatling called the meeting to order, and Commissioner William F. Mitchell, Jr., provided the invocation for the meeting.

TAX

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to approve the following Tax Releases for the month of January, 2016, as well as the Tax Collection Percentage Report:

TOTAL VALUE APPROVED THIS REPORT (2015 LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (2015 LEVY)	00.00
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	65,840.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	633.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2015)	150.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2015)	150.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2014)	65.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2014)	65.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2013)	65.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2013)	65.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2012)	62.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2012)	62.50
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2011)	57.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2011)	57.50
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2010)	57.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2010)	57.50
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2009)	57.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2009)	57.50
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2008)	57.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	57.50

TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2006)	00.00

COOPERATIVE EXTENSION

Stephanie Parker-Helmkamp, Cooperative Extension Director, was present along with her staff to share the “Report to the People” with the Commissioners. Mrs. Helmkamp shared some Hertford County Extension impacts from 2015 as follows:

- There were 124 educational programs with 10,032 face-to-face program contacts and 2,031 non face-to-face contacts
- \$35,930 in funds were secured to support programs
- 1,126 volunteer hours with a total estimated value of \$24,930

The Commissioners commended Mrs. Helmkamp and her small staff on the great job they are doing.

COMMISSIONERS

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to amend the agenda to include Memo #8436A (Capital Outlay Request from R-CCC) and Memo #8437B (Capital Outlay Request from Hertford County Schools).

R-CCC

On a motion by Farmer and a second by Freeman, the Board voted unanimously to approve the Capital Outlay request from Roanoke-Chowan Community College to replace the boiler in the Freeland Building at a cost of \$24,000. This would be additional funding, to come from Hertford County Fund Balance.

SCHOOLS

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to approve the Capital Outlay request from Hertford County Schools to replace two compressors on rooftop at Hertford County High School at a cost of \$25,435.51, to come from Hertford County Schools Capital Reserve Fund.

COUNTY MANAGER’S UPDATE

There was no update made by County Manager or Assistant County Manager at this time.

COMMISSIONERS’ COMMENTS

- Chairman Gatling – C. S. Brown STEM School will be observing at the next meeting and visiting departments – Volunteers are needed for the Easter Egg Hunt – Community Leaders Quarterly Meetings will be held April 7, August 4, and December 1

AGING

On a motion by Mitchell and a second by Freeman, the Board voted unanimously to proceed with establishing a Nutrition Center at the Amanda S. Cherry Resource Center in Harrellsville.

PERSONNEL

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to amend the Inclement Weather Policy (adding the following two sentences to page 3, section iv. Compensation During Inclement Weather): “Each full-time employee (both exempt and non-exempt) may be granted up to 24 hours of inclement weather leave on an annual, non-rolling basis effective January 1st of each year. Inclement weather leave may only be used when Hertford County offices are closed and/or delayed due to inclement weather.”

PUBLIC COMMENT PERIOD

There was no one wishing to speak during Public Comment Period.

On a motion by Freeman and a second by Farmer, the Board voted unanimously to recess Regular Session to go into a scheduled Public Hearing as advertised:

NOTICE OF PUBLIC HEARING

THE PUBLIC SHOULD TAKE NOTICE the Hertford County Board of Commissioners will hold a Public Hearing on **Monday, February 15, 2016 at 7:30 P.M. in the MULTI-PURPOSE ROOM – JUDICIAL CENTER LOCATED AT 119 JUSTICE DRIVE, WINTON, N.C.** The purpose of the hearing is to receive public comments on a request by Mr. Walter F. Pierce to rezone property from Residential Agricultural (RA-30) to Industrial Heavy (IH). The property is located on the Westside of NC Hwy 11, eastside of SR 1108, known as Fire Tower Road beginning approximately 865’ north of above noted intersection and contains approximately 16.5 acres. Hertford County Land Records identifies the property as PIN # 5983-24-3822.

Interested citizens will be heard on this issue. Following the Public Hearing, the Hertford County Board of Commissioners may adopt, revise, or reject the requested rezoning.

A copy of the full proposal is available for public inspection in the office of the Zoning Administrator located at Hertford County Government Center, 115 Justice Drive, Winton, NC between the hours of 8:30 A.M. to 5:00 P. M. For further information, call Bill Early, Zoning Administrator at 252-358-7801.

This the 4th day of February, 2016

PUBLIC HEARING

Mr. Bill Early, Planning and Zoning Administrator, reviewed the Heavy and Light Industrial permitted uses for this property, if approved. He also indicated that it would be an extension of an existing Heavy Industrial District and that the Hertford County Planning Board had recommended approval of the rezoning.

There were no public comments.

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to close the Public Hearing and return to Regular Session.

REGULAR SESSION

REZONING

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to approve the rezoning request from Walter Pierce to rezone property from Residential Agriculture (RA) to Heavy Industrial (IH). This property is located on the westside of NC Hwy 11, eastside of SR 1108, known as Fire Tower Road beginning approximately 865' north of above noted intersection and contains approximately 16.5 acres. Hertford County Land Records identifies the property as PIN #5983-24-3822.

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Mitchell and a second by Farmer, the Board voted unanimously to adjourn the meeting.