

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, June 15, 2015
7:00 P.M.

Present: William F. Mitchell, Jr., Ronald J. Gatling, Johnnie R. Farmer, Curtis A. Freeman, Sr., and F. Garry Lewter

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; M. Ray Wiggins, Assistant County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman William F. Mitchell, Jr., called the meeting to order.

Commissioner Curtis A. Freeman, Sr., provided the invocation.

MINUTES

On a motion by Farmer and a second by Lewter, the Board voted unanimously to approve the following sets of minutes:

- (1) May 04, 2015 – Regular Meeting
- (2) May 04, 2015 – Board of Equalization and Review
- (3) May 18, 2015 – Regular Meeting

TAX

On a motion by Freeman and a second by Farmer, the Board voted unanimously to approve the Tax Collection Percentage Report.

On a motion by Gatling and a second by Freeman, the Board voted unanimously to approve a tax refund in the amount of \$106.22 to the following:

Hertford County Board of Education
Attn: Payroll Department
Post Office Box 158
Winton, NC 27986

This refund is due because Sylvia Darnese Anthony's garnishment was paid in full on account 24369. Hertford County Board of Education sent payment after notice of paid in full was faxed and mailed.

On a motion by Gatling and a second by Freeman, the Board voted unanimously to approve a tax refund in the amount of \$301.69 to the following:

Citifinancial
Attn: Skip Lindo
6801 Colwell Blvd.
Irving, TX 75039

This refund is due because Jean Porter made partial payments prior to Citifinancial sending full payment on account 38703, parcel 5993-50-4015.

RESOLUTIONS/MID-EAST COMMISSION

Mr. Bryant Buck, Interim Executive Director of the Mid-East Commission, was present to discuss the Articles of Association and Agreement for the Region Q Workforce Investment Consortium. He highlighted a major change that will affect the counties involved is a reduction in members. We currently have five citizens serving on the Workforce Development Board. That membership will be dropped to two members. Mr. Buck will come back next month and request appointment of these two members.

On a motion by Gatling and a second by Freeman, the Board voted unanimously to appoint Loria D. Williams, County Manager, as the Chief Elected Official (or Designee).

On a motion by Gatling and a second by Farmer, the Board voted unanimously to approve the following resolution:

RESOLUTION APPROVING ARTICLES OF ASSOCIATION AND AGREEMENT FOR REGION Q WORKFORCE INVESTMENT CONSORTIUM

WHEREAS, the counties of Beaufort, Bertie, Hertford, Martin, and Pitt, being independent and contiguous units of local county government, wish to agree to establish a workforce investment consortium ("Consortium") to act jointly as a Local Area ("LA") under the Workforce Innovation and Opportunity Act ("WIOA") Public Law 113-128 as authorized by North Carolina General Statutes, Section 160A-460, et seq.; and

WHEREAS, in addition to specific authority to enter into the agreement attached hereto, a "Chief Elected Official" for Workforce Innovation and Opportunity Act (WIOA) purposes upon whose representations the State of North Carolina, the Region Q Workforce Development Board (synonymous with Workforce Investment Board, the Mid-East Commission (As Local Area Administrative Entity) and the other counties may rely, must be designated and authorized to execute the attached agreement and such other agreements as are necessary for purposes of WIOA and who shall sit on the Consortium Board.

BE IT RESOLVED, that the Chairman of the Hertford County Board of Commissioners is hereby designated the "Chief Elected Official" for the foregoing purposes and as such he/she is fully authorized to execute the attached agreement and such other and further agreements on behalf of this County as are necessary for these purposes.

The foregoing Resolution was adopted by the Hertford County Board of Commissioners on this 15th day of June, 2015.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a scheduled Public Hearing per the following advertisement:

LEGAL NOTICE

HERTFORDCOUNTY BUDGET HEARING

Pursuant to N. C. General Statute 159-11, notice is hereby given that the proposed 2015-2016 Hertford County Budget has been filed and is open for public inspection in the Office of the County Manager - Clerk to the Board - Hertford County Government Center –115 Justice Drive - Winton, NC, from 8:30 A.M. to 5:00 P.M., Monday through Friday. A public hearing will be held by the Hertford County Commissioners on June 15, 2015, at 7:15 P.M. in the Commissioners' Meeting Room - Hertford County Office Building Number One - King Street - Winton, NC, to receive public comments on the proposed budget. By order of the Hertford County Board of Commissioners.

PUBLIC HEARINGS/BUDGET

There were no public comments made, but the County Manager shared the following items:

- Roof Replacement for Smart Start
- Additional Bailiff Request from Sheriff
- Detention Officers are underpaid - \$25,800 minimum

On a motion by Freeman and a second by Gatling, the Board voted unanimously to close the Public Hearing and return to Regular Session.

REGULAR SESSION

WATER DISTRICTS

Mike Bradley, Public Services Director, was present requesting approval to expand the Water System to include Blowe Road, Country Lane, Collins Road, and Vaughan Creek Road; provide an additional booster pump station to address pressure problems in the Poor Town area; and additional radio read meters.

On a motion by Freeman and a second by Lewter, the Board voted unanimously to grant permission to select an engineer to begin the water system expansion process.

AMBULANCE FRANCHISES

On a motion by Freeman and a second by Farmer, the Board voted unanimously to approve granting of ambulance franchises to the following for FY 2015-2016 as presented by James Broglin, EMS Director:

Basic and Advanced Life Support Non-Emergency Transports

- Bertie Ambulance Service, Inc.
- Med-Ex Medical Transport Service, Inc.
- White Oak Medical Transport Service, Inc.

Basic and Advanced Life Support Emergency & Non-Emergency Transports

- Hertford County Emergency Services

ALS Non-Emergency Paramedic Service out of Hospital Transports Only

- Gates County Rescue

ORDINANCES/PLANNING AND ZONING

Bill Early, Planning and Zoning Administrator, was present requesting approval of the recently updated Hertford County Zoning Ordinance, with one additional change as follows:

Replace:

Section 10.02 Building Permits and Zoning Requirements

B. No certificate of zoning compliance shall be issued except in conformity with the provisions of this ordinance except after written order from the Board of Adjustment. No building permit for the purpose of erection, extension, or alteration of any building shall be issued before an application has been made for a certificate of zoning compliance which certificate shall become invalid unless the action authorized by it shall be valid for twelve (12) months from the date of issue.

With:

Section 10.02 Building Permits and Zoning Requirements

B. No Zoning Permit/Certificate of Zoning Compliance shall be issued except in conformity with the provisions of this ordinance except after written order from the Board of Adjustment. No Building Permit for the purpose of erection, extension, or alteration of any building shall be issued before an application has been made for a Zoning Permit/Certificate of Zoning Compliance and approved by authorized staff. A Zoning Permit shall be valid for twelve (12) months from the date of issue.

On a motion by Freeman and a second by Lewter, the Board voted unanimously to approve the Hertford County Zoning Ordinance, including the above change, to be effective July 1, 2015.

Commissioner Lewter instructed Mr. Early to share with Mrs. Josephine Green the Board's appreciation of all the hard work she put into this project.

SMART START

Loria D. Williams, County Manager, presented a request from Smart Start for a roof replacement. She is recommending to the Board to increase their \$3,800 appropriation by an additional \$8,500 to accommodate the bid of \$12,300 from Edwards Roofing, Inc.

On a motion by Farmer and a second by Gatling, the Board voted unanimously to approve the additional \$8,500 appropriation to Smart Start for their roof replacement.

CHILD SUPPORT

On a motion by Gatling and a second by Freeman, the Board voted unanimously to approve the Lease Agreement for Child Support Office Space as presented by the County Manager.

ORDINANCES/COURTHOUSE

On a motion by Freeman and a second by Gatling, the Board voted unanimously to approve the following ordinance:

HERTFORD COUNTY COURTHOUSE LOCATION ORDINANCE

BE IT ORDAINED, that:

(a) From and after July 1, 2015, the Hertford County Board of Commissioners does hereby designate the Hertford County Judicial Center, located at 119 Justice Drive, Winton, North Carolina 27986, as the location of the Hertford County Courthouse, and as the location for acts and notices required to be conducted or posted at the county courthouse, and further, that as of July 1, 2015, 119 Justice Drive, Winton, North Carolina, is designated as the "County Seat" of Hertford County, North Carolina.

(b) Sessions of Hertford County District Court and Hertford County Superior Court may be held, from and after May 22, 2015, at the new Hertford County Judicial Center, Winton, NC, as indicated by notices of the location of such sessions to be posted at the King Street courthouse location and King Street courthouse bulletin board, and from and after July 1, 2015, such sessions of court shall be held at 119 Justice Drive unless notice of a different location is posted at the 119 Justice Drive courthouse bulletin board.

(c) From and after July 1, 2015, the location of the Hertford County "Courthouse Door" shall be the front door of the Hertford County Judicial Center, in the center of the South side of the building at 119 Justice Drive, Winton, NC; the Hertford County "Courthouse Bulletin Board" shall be the bulletin board located on the East wall of the first floor

after the main entrance through the Courthouse Door at 119 Justice Drive, Winton, NC, and the Courthouse Bulletin Board is hereby designated as the location for the posting of any notices required to be posted at the Courthouse Door or on the Courthouse Bulletin Board.

(d) From and after July 1, 2015 the location of the Hertford County "Courthouse Steps" shall be on the South side of the exterior of the Hertford County Judicial Center, at 119 Justice Drive, Winton, NC, immediately outside of the Courthouse Door, and such area shall be the location of any public or private sales that are required to be held on the courthouse steps.

(e) Meetings of the Hertford County Board of Commissioners shall be held at the current location of County Office Building Number One, 704 North King Street, Winton, NC, until July 1, 2015, from and after which meetings of the Hertford County Board of Commissioners shall be held in the Multi-Purpose Room on the West side of the second floor of the Hertford County Judicial Center at 119 Justice Drive, Winton, North Carolina, unless notice of a different place is given in accordance with law.

(f) This Hertford County Courthouse Location Ordinance shall be effective upon its adoption.

Adopted this the 15th day of June, 2015.

COMMISSIONERS

On a motion by Gatling and a second by Freeman, the Board voted unanimously to appoint Johnnie Farmer as the Voting Delegate for the 2015 NACo Annual Conference being held in Charlotte on July 10-14, 2015; and to appoint Garry Lewter as the Alternate Voting Delegate.

BOARD APPOINTMENTS

Hertford County ABC Board

On a motion by Freeman and a second by Gatling, the Board voted unanimously to appoint Jeri Pierce to the Hertford County ABC Board for a three-year term to expire on June 30, 2018.

Hertford County Library Board

On a motion by Freeman and a second by Gatling, the Board voted unanimously to reappoint James Eure and to appoint Corelette H. Smith to the Hertford County Library Board. These appointments are for six-year terms to expire on June 30, 2021.

Hertford County Public Health Authority Board

On a motion by Freeman and a second by Gatling, the Board voted unanimously to reappoint Katina Eley and Dr. Terry Hall and to appoint Corelette H. Smith to the Hertford County Public Health Authority Board. These appointments are for three-year terms to expire on June 30, 2018.

Joint Community Advisory Committee

On a motion by Lewter and a second by Farmer, the Board voted unanimously to reappoint Orlando Reed, EmyWinstead, Melanie H. Storey, June Warren, and Porsha Kwasikpui to the Joint Community Advisory Committee. These reappointments are for three-year terms to expire on June 30, 2018.

The remaining vacancies on this committee will continue to be advertised.

Jury Commission

On a motion by Lewter and a second by Gatling, the Board voted unanimously to reappoint Patricia W. Ramsey to the Jury Commission for another two-year term to expire on June 30, 2017. It was noted that although Mrs. Ramsey has served 20 years, she was reappointed due to lack of interest in this commission.

Medical Services Transportation Advisory Council

On a motion by Gatling and a second by Freeman, the Board voted unanimously to reappoint Evelyn May (Nursing Home Representative) and Commissioner William F. Mitchell, Jr., to the Medical Services Transportation Advisory Council for another one-year term to expire on June 30, 2016.

The remaining vacancy (Hospital Representative) will continue to be advertised.

Mid-East Board

On a motion by Gatling and a second by Freeman, the Board voted unanimously to appoint Tremaine Kwasikpui to the Mid-East Board for a one-year term to expire on June 30, 2016.

Parks & Recreation Advisory Commission

On a motion by Gatling and a second by Farmer, the Board voted unanimously to reappoint Tina Pritchard, Derek Burke, Commissioner Ronald J. Gatling, Zenobia Archer Williams, and Commissioner William F. Mitchell, Jr., to the Parks & Recreation Advisory Commission for additional three-year terms to expire on June 30, 2018.

On a motion by Freeman and a second by Lewter, the Board voted unanimously to appoint Catherine M. Parker to replace Marvin Harrell on the Parks & Recreation Advisory Commission. This appointment is for a three-year term to expire on June 30, 2018.

R-CCC Board of Trustees

On a motion by Lewter and a second by Freeman, the Board voted unanimously to reappoint Wendy Ruffin-Barnes to the R-CCC Board of Trustees for an additional four-year term to expire on June 30, 2019.

Region Q Workforce Development Board

Appointments to the Workforce Development Board are on hold due to the reorganization of this Board.

Voluntary Agricultural District Advisory Board

On a motion by Gatling and a second by Freeman, the Board voted unanimously to appoint the following members to the Voluntary Agricultural District Advisory Board:

Jack Clint Brinkley (St. John's)	James W. Mason (Harrellsville)
Robert Earl Brinkley (At-Large)	Tim Newsome (At-Large)
Michael W. Bunch (Murfreesboro)	S. Stuart Pierce, Jr. (Ahoskie)
Wendy Drake Burgess (At-Large)	Jamison D. Eley (Winton)
Dustin W. Sumner (Maney's Neck)	

CADA Board

The Commissioners recently received a resignation letter from Cleveland A. Blount, Jr., from the CADA Board. This term will expire on January 1, 2016. The Clerk was instructed to advertise this vacancy.

HERTFORD COUNTY ABC BOARD

On a motion by Freeman and a second by Lewter, the Board voted unanimously to reappoint Mr. Lonnie Simmons as Chairman of the Hertford County ABC Board for an additional year. In the future, all appointments for Chairman will be for two-year terms.

COUNTY MANAGER'S UPDATE

The County Manager shared that Congressman G. K. Butterfield will be in attendance at the Courthouse Dedication scheduled for July 1st. She then reviewed the program for that occasion.

The Assistant County Manager reminded the Board of the DuPont L. Davis Memorial Park Dedication this Saturday at 10:00 A.M.

COMMISSIONERS' COMMENTS

Commissioner Farmer initiated a discussion regarding the Walter Reed House in Murfreesboro. The inside is in fairly good shape; while the outside is in bad shape – front steps and hand railings are falling off. Project Challenge will be vacating the house as of July 1. Discussion was held about conveying to the Historical Association. It was the general consensus to appropriate \$10,000 this year with stipulations. Staff was directed to have the front porch roped off tomorrow.

There were no further Commissioners' Comments.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

PERSONNEL/PUBLIC BUILDINGS

On a motion by Freeman and a second by Lewter, the Board voted unanimously to reclassify the Facilities Manager and increase the salary from \$44,000 to \$46,840, to be equal with the Public Works Manager.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to recess the meeting until 9:00 A.M. on June 25, 2015.