

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, May 18, 2015
7:00 P.M.

Present: William F. Mitchell, Jr., Ronald J. Gatling, Johnnie R. Farmer, Curtis A. Freeman, Sr., and F. Garry Lewter

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; M. Ray Wiggins, Assistant County Manager; Maria Jones covering for Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman William F. Mitchell, Jr., called the meeting to order.

Commissioner Curtis A. Freeman, Sr., provided the invocation for the meeting.

MINUTES

On a motion by Freeman and a second by Lewter, the Board voted unanimously to approve the following sets of minutes as presented:

- (1) April 06, 2015 – Regular Meeting
- (2) April 06, 2015 – Board of Equalization and Review
- (3) April 20, 2015 – Regular Meeting

TAX

On a motion by Freeman and a second by Gatling, the Board voted unanimously to accept the following Tax Releases for April, 2015, as well the Vehicle Tax Releases for April, 2015, and the Tax Collection Percentage Report:

TOTAL VALUE APPROVED THIS REPORT (2014 LEVY)	6,700.00
TOTAL TAX RELEASED THIS REPORT (2014 LEVY)	99.83
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2014)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2014)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2013)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2013)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2012)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2012)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2011)	00.00

TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2011)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2010)	00.00
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TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2005)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2005)	00.00

PUBLIC COMMENT PERIOD

There were no comments during Public Comment Period.

SOCIAL SERVICES/CONTRACTS

Mrs. Brenda Brown, Social Services Director, presented the FY 2015-2016 DSS Contracts for Board approval. There are ten contracts up for renewal with three having rate increases (Carolina's Home Care, Hertford County Public Health Authority, and Mitchell McLean, Attorney at Law).

On a motion by Gatling and a second by Lewter, the Board voted unanimously to approve the FY 2015-2016 DSS Contracts as presented.

BOARD APPOINTMENTS/EMS

On a motion by Freeman and a second by Farmer, the Board voted unanimously to appoint Deborah Perry (hospital representative) to replace Christine Coleman on the Medical Services Transportation Advisory Council for a term to expire on June 30, 2016. This emergency appointment was needed to fill a vacant position in order to have enough members to hold a meeting to discuss franchise applications for the next fiscal year.

At this time, Mr. Broglin made the Board aware that this is EMS Week and how very proud he was of his staff. He asked the Commissioners to wish his staff Happy EMS Week if they happened to see any of them. Commissioner Freeman then invited Mr. Broglin and staff to New Ahoskie Baptist Church at 10:00 A.M. on Sunday for recognition and appreciation of law enforcement/emergency services personnel.

BOARD APPOINTMENTS/BEHAVIORAL HEALTH

On a motion by Farmer and a second by Freeman, the Board voted unanimously to appoint Sue Lassiter to the East Carolina Behavioral Health Regional Advisory Board as the hospital representative.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to appoint F. Garry Lewter to the East Carolina Behavioral Health Regional Advisory Board as the County Commissioner appointee.

PERSONNEL/PUBLIC WORKS

On a motion by Lewter and a second by Freeman, the Board voted unanimously to approve the reclassification of the Office Assistant/Site Manager position in the Public Works Department to a Senior Administrative Assistant II with a salary increase from \$28,783 to \$31,702 to be retroactive to April 26, 2015.

E-911

On a motion by Freeman and a second by Lewter, the Board voted unanimously to approve two change orders for the E-911 Communications Center Project as presented by the County Manager. One change order was an increase of \$9,977 to upgrade windows with IV Glazing; the other change order was an increase of \$2,848 to add Builders Risk Insurance.

COUNTY MANAGER'S UPDATE

The County Manager shared that the moving process had begun for the Courthouse/Government Center.

COMMISSIONERS' COMMENTS

- Commissioner Lewter shared that he had attended County Assembly Day with Commissioner Farmer and the Administration staff

On a motion by Lewter and a second by Farmer, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11(a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Gatling and a second by Lewter, the Board voted unanimously to adjourn the meeting.