

Minutes  
Regular Meeting  
Hertford County Board of Commissioners  
County Commissioners' Meeting Room  
Monday, April 20, 2015  
7:00 P.M.

Present: William F. Mitchell, Jr., Ronald J. Gatling, Johnnie R. Farmer, Curtis A. Freeman, Sr., and F. Garry Lewter

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; M. Ray Wiggins, Assistant County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman William F. Mitchell, Jr., called the meeting to order.

Commissioner Curtis A. Freeman, Sr., provided the invocation for the meeting.

### **REPORTS**

On a motion by Freeman and a second by Gatling, the Board voted unanimously to accept the Vehicle Tax Releases for the month of March, 2015.

On a motion by Gatling and a second by Lewter, the Board voted unanimously to accept the Tax Collection Percentage Report as presented.

### **TAX**

On a motion by Gatling and a second by Freeman, the Board voted unanimously to approve a tax refund in the amount of \$203 to:

Cynthia Caudle  
954 Ahoskie Cofield Road  
Ahoskie, NC 27910

This refund is due to debt setoff sending payment on tax bill 13A6914095252, account 3092, after the taxpayer had paid the 2013 bill in full.

### **COURTHOUSE**

On a motion by Freeman and a second by Farmer, the Board voted unanimously to approve the Authorization for Change in Services in the amount of \$19,047.41 for the Hertford County Courthouse and Government Center Project.

### **COUNTY MANAGER'S UPDATE**

The County Manager provided the following update on the Courthouse/Government Center:

- Punch List for Government Center and 3<sup>rd</sup> Floor of Courthouse
- Most Work is Left on 1<sup>st</sup> and 2<sup>nd</sup> Floor of Courthouse
- Window Blinds will be installed on April 22<sup>nd</sup>
- Furniture will then be moved in
- Footings have been poured for the monument
- Signs have been ordered
- Parking Lot paving will be finished in 7 to 10 days

### **COMMISSIONERS' COMMENTS**

There were no Commissioners' Comments.

On a motion by Freeman and a second by Lewter, the Board voted unanimously to go into a scheduled Public Hearing as follows:

#### **NOTICE OF PUBLIC HEARING**

Notice is hereby given, in accordance with NCGS 153A-239.1, that the Hertford County Board of Commissioners will hold a public hearing on Monday, April 20, 2015 at 7:15 P.M. in the Commissioners Meeting Room, Office Building Number One, 704 North King Street, Winton, North Carolina. The purpose of the hearing is to receive public comments on the adoption of an ordinance to rename State Road No. 1176, currently "Mt. Tabor Church Road", to a new name to be determined following the public hearing. One name under consideration for the renaming is "Tall Cotton Road"; however, the Board of Commissioners may choose any name it desires.

At any time following the public hearing, the Board of Commissioners may adopt a new name for this road.

This the 9<sup>th</sup> day of April , 2015.

### **PUBLIC HEARING**

The County Manager informed the Board that letters had been sent to all property owners involved regarding this proposed road name change, and she had not received any feedback.

No public comments were made.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to return to Regular Session.

### **REGULAR SESSION**

#### **ROAD NAMING**

On a motion by Freeman and a second by Gatling, the Board voted unanimously to approve the following ordinance:

MT. TABOR CHURCH ROAD  
TO TALL COTTON ROAD  
ROAD NAME ORDINANCE

BE IT ORDAINED, that State Road #1176, formerly Mt. Tabor Church Road, in Murfreesboro Township, Hertford County, N.C., be renamed Tall Cotton Road.

This the 20<sup>th</sup> day of April, 2015.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to name Road Section #3 (described in the following ordinance) as East Mt. Tabor Church Road.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to name Road Section #4 (described in the following ordinance) as West Mt. Tabor Church Road.

On a motion by Lewter and a second by Freeman, the Board voted unanimously to name Road Section #1 (described in the following ordinance) as West Tellie Lawrence Road.

On a motion by Freeman and a second by Lewter, the Board voted unanimously to name Road Section #2 (described in the following ordinance) as East Tellie Lawrence Road.

U.S. HIGHWAY 158

ROAD NAME ORDINANCE

BE IT ORDAINED, that the following portions of U.S. Highway 158, in Murfreesboro Township, Hertford County, N.C., that were cut off by the opening of the four-laning of U.S Highway 158, be renamed as indicated following each road section:

Road Section #1:

Intersection of Mapleton Road in the 1100 block of US 158W, West into the 1200 block of US 158W, specifically ending just beyond the property known as the Darden Cemetery, with Hertford County Parcel Number 5978-60-8279. Appx. 1,681 feet or 0.32 miles, is hereby renamed West Tellie Lawrence Road.

Road Section #2:

Intersection of Mapleton Road in the 1100 block of US 158W, East into the 1000 block of US 158W, specifically ending at the cul-de-sac just beyond the property listed to Amy Parks, with Hertford County Parcel Number 5987-07-0785. Appx. 3,060 feet or 0.58 miles, is hereby renamed East Tellie Lawrence Road.

Road Section #3:

Intersection of the old US Highway 158 in the 800 block, East into the 700 block of the old US 158W, specifically ending at the cul-de-sac just before the old Potecasi Creek Bridge, near Parcel Number 5987-73-8511. Appx. 2,881 feet or 0.56 miles, is hereby renamed East Mt. Tabor Church Road.

Road Section #4:

Intersection of New Access Road to the 800 block of the old US 158W, West specifically ending just beyond the property listed to Selma Majette, with Hertford County Parcel Number 5987-43-8821. Appx. 353 feet 0.09 miles, is hereby renamed West Mt. Tabor Church Road.

This the 20th day of April, 2015.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

**CLOSED SESSION**

Minutes of Closed Session are on file in the office of the Clerk to the Board.

**REGULAR SESSION**

**PERSONNEL**

On a motion by Lewter and a second by Farmer, the Board voted unanimously to approve three job descriptions as presented by the County Manager for the Director of Facilities & Public Works, Public Works Manager, and Facilities Manager.

On a motion by Gatling and a second by Freeman, the Board voted unanimously to approve the creation of a new position of Building & Grounds Supervisor at Grade 12.

On a motion by Freeman and a second by Farmer, the Board voted unanimously to promote Stanley Lassiter to the Water Supervisor position increasing his salary from \$22,981 to \$34,966 and to promote Gilbert Stephen to the Public Works Manager position increasing his salary from \$34,966 to \$46,840.

On a motion by Farmer and a second by Freeman, the Board voted unanimously to adjourn the meeting.