

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, March 2, 2015
9:00 A.M.

Present: William F. Mitchell, Jr., Ronald J. Gatling, Johnnie R. Farmer, Curtis A. Freeman, Sr., and F. Garry Lewter

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; M. Ray Wiggins, Assistant County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman William F. Mitchell, Jr., called the meeting to order.

Commissioner F. Garry Lewter provided the invocation for the meeting.

MINUTES

On a motion by Freeman and a second by Gatling, the Board voted unanimously to approve the following minutes as presented:

- (1) December 01, 2014 – Organizational Meeting
- (2) December 15, 2014 – Regular Meeting
- (3) January 05, 2015 – Regular Meeting
- (4) January 20, 2015 – Regular Meeting
- (5) January 29, 2015 – Reconvened Meeting

TAX

On a motion by Gatling and a second by Lewter, the Board voted unanimously to accept the Vehicle Tax Releases for January, 2015, and the Tax Collection Percentage Report, as well as the following Tax Releases for January, 2015:

TOTAL VALUE APPROVED THIS REPORT (2014 LEVY)	6,590.00
TOTAL TAX RELEASED THIS REPORT (2014 LEVY)	193.24
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	3,300.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	27.72
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2014)	65.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2014)	65.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2013)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2013)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2012)	00.00

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TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2006)	50.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2006)	50.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2005)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2005)	00.00

PERSONNEL

Leah Craddock, Human Resources/Risk Manager, introduced the following new County employees:

<u>Name</u>	<u>Department</u>
Aro Parker	Sheriff's Department
Joanna Bradley	Inspections
Quinetta Barnes-Rascoe	Social Services
Sue Thompson	EMS

ROAD NAMING/PUBLIC HEARING

On a motion by Freeman and a second by Farmer, the Board voted unanimously to reschedule the Public Hearing for the purpose of receiving public comments on the renaming of four portions of U.S. Highway 158 that were cut off by the opening of the four-laning of U.S. Highway 158 for March 16, 2015, at 7:15 P.M. The original Public Hearing was scheduled for February 16, 2015, but that meeting was cancelled due to inclement weather.

VOLUNTARY AGRICULTURAL DISTRICT

Memo #8182 (Establishing a Voluntary Agricultural District) will be postponed until the March 16th Meeting.

PERSONNEL/HOUSEKEEPING

On a motion by Farmer and a second by Lewter, the Board voted unanimously to approve the updated Housekeeping Coordinator job description. The only change being made is the Housekeeping Coordinators will report directly to the Housekeeping Supervisor and not the Facilities Manager.

COURTHOUSE

On a motion by Freeman and a second by Farmer, the Board voted unanimously to approve the additional services for the Architect in the amount of \$29,437.80 on the Hertford County Courthouse and Government Center Project. This is due to the considerable delays by the General Contractor.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a meeting of the Tunis Sewer District Governing Board.

TUNIS SEWER DISTRICT GOVERNING BOARD

On a motion by Lewter and a second by Freeman, the Board voted unanimously to approve Amendment No. 5 to the Engineering Services Agreement for the Tunis Sewer Project. This Amendment covers through March 31, 2015.

On a motion by Gatling and a second by Freeman, the Board voted unanimously to leave the meeting of the Tunis Sewer District Governing Board and return to Regular Session.

REGULAR SESSION

BOARD APPOINTMENTS

R-CCC Board of Trustees

On a motion by Gatling and a second by Farmer, the Board voted unanimously to appoint Mr. James Eure to the R-CCC Board of Trustees to fill the unexpired term of Ms. Lillie Owens-White, who has resigned from the Board. This unexpired term will expire on June 30, 2016.

Mid-East Board

On a motion by Gatling and a second by Lewter, the Board voted unanimously to appoint Ms. Nora Artis to the Mid-East Board to fill the unexpired term of Mrs. Annie W. Mobley, who has resigned from the Board. This unexpired term will expire on June 30, 2015.

COUNTY MANAGER'S UPDATE

- Reminder of Strategic Planning Meeting on March 11, 2015, at R-CCC starting at 9:00 A.M.
- Interviews for the Director of Aging will be held tomorrow, March 3, 2015
- E-911 Groundbreaking will be following this meeting at 11:00 A.M.

COMMISSIONERS' COMMENTS

- Commissioner Freeman shared his appreciation of the offices being closed for staff during the recent inclement weather
- Commissioner Farmer hopes we can come up with a better plan for inclement weather. He feels the offices could have been open a couple of afternoons. He

noted that Law Enforcement and EMS continue to work even when the roads are treacherous and would like a pay raise to be considered for those employees.

- Commissioner Farmer also shared some points from the NACo Legislative Conference
 - Vice-President Joe Biden was the guest speaker. He was previously a County Commissioner in Maryland.
 - Marketplace Fairness Act – sales tax on internet sales
 - Cadillac Tax
 - Representative Howard Hunter, III, is getting part of the Ahooskie ByPass completed (Start in 2016 – Completed in 2017)
- Vice-Chairman Gatling commended the Chairman on calling a meeting during the latest inclement weather event of County Commissioners, Law Enforcement, Schools, etc.
- Chairman Mitchell would like for the County Manager to “tweak” certain procedures during inclement weather closings as follows:
 - Setting up part-time employees on Code Alert Closing System
 - Until that is done, the supervisors should communicate closings to part-time employees
 - Research essential/non-essential staff and having partial openings

On a motion by Freeman and a second by Farmer, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 9a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Gatling and a second by Freeman, the Board voted unanimously to recess the meeting and reconvene after the E-911 Groundbreaking to tour the new Courthouse and Government Center buildings.

Chairman Mitchell called the meeting to order to tour the new facilities.

After the tour, on a motion by Freeman and a second by Gatling, the Board voted unanimously to adjourn the meeting.