

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, August 18, 2014
7:00 P.M.

Present: William F. Mitchell, Jr., Ronald J. Gatling, Johnnie R. Farmer, Curtis A. Freeman, Sr., and Howard J. Hunter, III

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; M. Ray Wiggins, Assistant County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman William F. Mitchell, Jr., called the meeting to order.

Commissioner Johnnie R. Farmer provided the invocation for the meeting.

MINUTES

On a motion by Freeman and a second by Gatling, the Board voted unanimously to approve the minutes for the following Regular Meetings:

- (1) June 09, 2014
- (2) June 26, 2014
- (3) July 21, 2014

TAX

On a motion by Gatling and a second by Freeman, the Board voted unanimously to approve the following Tax Releases for the month of July, 2014, as well as the Vehicle Tax Releases for the month of July, 2014, and the Tax Collection Report:

TOTAL VALUE APPROVED THIS REPORT (2013 LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (2013 LEVY)	00.00
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	28,604.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	228.36
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2014)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2014)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2013)	65.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2013)	65.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2012)	62.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2012)	62.50
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2011)	00.00

TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2011)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2009)	57.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2009)	57.50
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2008)	57.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	57.50
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2007)	55.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	55.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2006)	8.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2006)	8.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2005)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2005)	00.00

N.C.D.O.T.

Mr. Justin Oakes, Mid-East Commission Planner, and Mr. Michael Abuya, N.C.D.O.T. official, were present to discuss the Hertford County Comprehensive Transportation Plan. Discussion was held in detail including project proposals and maps for the following: Highway, Public Transportation and Rail, Bicycle, and Pedestrian. No action was required. The Board expressed their desire to have roads connecting this area to U.S. 64 and U.S. 95.

TAX

On a motion by Freeman and a second by Farmer, the Board voted unanimously to approve vehicle tax refund request for \$143.36 as presented by the County Manager in the absence of the Tax Collector to:

Nucor Steel Hertford County
 Post Office Box 279
 Winton, NC 27986

This refund is due to a wage garnishment overpayment from Nucor Steel for Curtis Deloatch on vehicle tax bill 1307-444591, invoice number WE072614.

BUDGET AMENDMENTS

On a motion by Hunter and a second by Farmer, the Board voted unanimously to approve FY 2014-2015 Hertford County Budget Ordinance Amendment #1 as follows as presented by Robbin Stephenson, Finance Director:

AMENDMENT TO THE HERTFORD COUNTY BUDGET ORDINANCE
 FY 2014-2015
 AMENDMENT #1

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the

following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

Section 1 to amend the General Fund by functions, the appropriations are to be changed as follows:

General Government

Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Governing Body	104110-5315-00	Other Misc.	Equipment @ R. L. Vann Sch.	39,178	
Total				39,178	
Public Safety					
Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Emergency Mgmt.	10-4200-5270-00	Earmark Funds	Grant used to fund work activities	14,693	
Sheriff Dept	10-4180-5352-01	Repairs & Main.	Replace funds used to fix wrecked deputy car	11,963	
Total				26,656	
Econ/Phy Dev.					
Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Cooperative Ext.	10-4290-5525-00	Ag Trust	Donations made at 6/30/2014	240	
Cooperative Ext.	10-4293-5220-00	Food and Prov.	\$1000 Grant from Vidant	350	
Cooperative Ext.	10-4293-526000	Supplies and Mat.	"Steps to Health 2nd Grade"	650	
Total				1,240	
Human Services					
Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Office of Aging	10-4390-5693-00	Grant-RCH Found	Contribution to Aging	700	

DSS	10-4440-5690-09	Crisis Inter.Prog.	Authorization from State	35,789	
Total				36,489	
Education					
Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Total					
Transportation					
Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Culture/Recreation					
Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Other					
Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Contingency	10-9900-5991-02	Cont.- Com. Recreat.	Equipment @ R. L. Vann Sch.		39,178
Total Expenditures					64,385
Section 2 to amend the General Fund by functions, the revenues are to be changed as follows:					
Department	Account Number	Account Description	Comment	Amount Increase	Amount Decrease
Taxes					
Local Sales Taxes					
Other Tax/Licenses					
Unrestricted Gov't					
Restricted Gov't	10-0061-4177-00	Grant-RCH Found	Contribution to Aging	700	
Restricted Gov't	10-0060-4134-05	Steps to Health	\$1000 Grant from Vidant	1,000	
			"Steps to Health 2nd Grade"		

Restricted Gov't	10-0063-4191-01	Crisis Inter.Prog.	Authorization from State	35,789	
Miscellaneous Rev.	10-0100-4155-00	Insurance Claims	Replace funds used to fix car	11,963	
Fund Bal. Approp.	10-0112-4485-04	F.B. Appro-Earmark	Donations made at 6/30/2014	240	
Fund Bal. Approp.	10-0112-4485-07	F.B. Appro-Earmark	Grant used to fund work activities	14,693	
Total Revenues				64,385	

This will result in a net increase/decrease of \$64,385 in the expenditures of the General Fund. To provide the additional revenue for these expenditures, the revenues will increase/decrease by the same amount of \$64,385. These additional revenues have already been received.

Adopted this 18th day of August, 2014.

RESOLUTIONS/N.C.D.O.T.

On a motion by Hunter and a second by Farmer, the Board voted unanimously to approve the following resolution:

**STATE OF NORTH CAROLINA
COUNTY OF HERTFORD**

**Resolution
Approving Alternate 1 with Revisions
Proposed Transportation Improvements to U.S. 13/N.C. 11
TIP Project R-5311**

WHEREAS, the NC Department of Transportation (DOT) in its mission to improve the safety of U.S. 13/N.C. 11 corridor, a 7.8 mile stretch between the intersection of N.C. 11/N.C. 561 and the intersection of U.S. 13-158/N.C. 45 where the accident rate is higher than the state average; and

WHEREAS, DOT has proposed four (4) alternative options for the highway improvements with preferences to Alternate 1, designed with two interchanges to be constructed along the 7.8 mile stretch near NC 11/NC 561 and NC 11/US 13 Shortcut Road; and

WHEREAS, said design eliminates access on or off the highway for NC 461, Hall Siding Road, Saluda Hall Road, Modlin Hatchery Road and Bonner Bridge Road; and

WHEREAS, Hertford County public safety officials have voiced their strong concerns regarding this design and its limited access to these highly populated areas and said affect on response time in emergency situations.

NOW, THEREFORE, BE IT RESOLVED that the Hertford County Board of Commissioners hereby approves Alternate 1 requesting the following revisions:

1. Maintain access to NC 461, southbound off of NC 13
2. Maintain access to NC 11 from Bonner Bridge Road (right turn)

Adopted this the 18th day of August, 2014.

PUBLIC BUILDINGS/AGING

The County Manager reviewed two bids that had been received for clearing an area behind the Murfreesboro Nutrition Site to be used for a parking lot. The bids varied so greatly (\$7,800/\$17,250), the Board advised the County Manager to get some more bids.

A brief discussion was held regarding a roof leak at the Murfreesboro Nutrition Site.

FOREST SERVICE

On a motion by Freeman and a second by Hunter, the Board voted unanimously to approve the 2014-2015 County Cooperative Agreement with the North Carolina Forest Service as presented by Loria D. Williams, County Manager.

POLICIES

Assistant County Manager M. Ray Wiggins presented an External Communications Policy for discussion for approval. He informed the Board that Hertford County now has a Facebook page and is using Linked In (business social media). The Board was very complimentary of this policy, and Mr. Wiggins informed them that it was the work of Sara Turner, Land Records Director/Webmaster.

On a motion by Hunter and a second by Freeman, the Board voted unanimously to approve the External Communications Policy.

BOARD APPOINTMENTS

R-CCC Board of Trustees

On a motion by Freeman and a second by Hunter, the Board voted unanimously to reappoint Commissioner Ronald Gatling to the R-CCC Board of Trustees for another four-year term to expire on June 30, 2018.

PUBLIC COMMENT PERIOD

There was no one wishing to speak during Public Comment Period.

COUNTY MANAGER'S UPDATE

- Ms. Williams shared a commendation letter regarding EMS staff; as well as there being a complaint on that department
- Ms. Williams reviewed the schematic drawing for the E-911 Facility again and requested that it be moved back to the original spot in front of the Courthouse and shared that the parking issues could be accommodated. Some Commissioners voiced their concerns that it should not be moved back to its original spot. On a motion by Freeman and a second by Farmer, the Board voted unanimously to keep the E-911 Facility behind the Courthouse.
- Standard Completion dates for the Government Center and Courthouse are October 4 and November 1, respectively.

COMMISSIONERS' COMMENTS

- Vice-Chairman Gatling emphasized the need to set a ceremony date and order signage for the DuPont L. Davis Memorial Park
- Commissioner Hunter shared that the NCACC Annual Conference was a great conference this year
- Commissioner Farmer echoed that comment and informed the Board that Commissioner Hunter was honored twice at the conference – 2014 Outstanding County Commissioner for the NC Association of Black County Officials and for the NC Association of County Commissioners. Commissioner Farmer shared how he was well deserving of these honors.
- Chairman Mitchell shared those sentiments and expressed his pride in Commissioner Hunter.

On a motion by Freeman and a second by Hunter, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Hunter and a second by Gatling, the Board voted unanimously to adjourn the meeting.

Shelia W. Matthews
Clerk to the Board

William F. Mitchell, Jr., Chairman
Hertford County Commissioners