

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, November 4, 2013
9:00 A.M.

Present: Curtis A. Freeman, Sr., Johnnie R. Farmer, Ronald J. Gatling, and Howard J. Hunter, III (entered late)

Absent: William F. Mitchell, Jr.

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman Curtis A. Freeman, Sr., called the meeting to order.

The invocation for the meeting was provided by Rev. Dr. Michael Perry, Superintendent of Hertford County Schools.

MINUTES

On a motion by Farmer and a second by Gatling, the Board voted unanimously to approve the minutes of the October 21, 2013, Regular Meeting as presented.

Commissioner Hunter entered at this time.

RESOLUTIONS/SCHOOLS

On a motion by Gatling and a second by Farmer, the Board voted unanimously to approve the following resolution:

***RESOLUTION
IN HONOR OF
THE HERTFORD COUNTY HIGH SCHOOL
"SOUL SONIC FORCE" MARCHING BAND***

WHEREAS, music plays an increasingly important role in our world today; and

WHEREAS, music is the universal language of all people expressed in numerous ways by young and old alike; and

WHEREAS, the members of the "Soul Sonic Force" Marching Band from Hertford County High School have been making their own award-winning music, along with being three-time participants in the Elizabeth City State University Down East Viking High School Band Showcase and participating in several Homecoming Parades; and

WHEREAS, the Hertford County Board of Commissioners would like to recognize the Marching Band for their recent accomplishments, such as:

- *2012 Conway Christmas Parade 1st Place Band*
- *2013 Conway Centennial Parade 1st Place Band*
- *2013 Adrian Carroll Battle of the Bands Class 2A Champion*
- *North Carolina Showstyle Band Director's Association Class 2A State Champions for 2012 and 2013*

WHEREAS, the Hertford County High School "Soul Sonic Force" Marching Band has been selected by Senator Kay Hagan to represent the State of North Carolina at the 2014 Independence Day Parade in Washington, DC; and

WHEREAS, this resolution serves as a tribute to the hard work and dedication of every band member, their families, and the school system; under the direction and leadership of Band Director Ferdinand Cooper and Assistant Band Director Clarence Hall; and

NOW, THEREFORE, BE IT RESOLVED, that I, Curtis A. Freeman, Sr., Chairman, and on behalf of the Hertford County Board of Commissioners, do hereby honor the Hertford County High School "Soul Sonic Force" Marching Band for their achievements and urge all our citizens to continue to support these youth for their talents and dedication.

This the 4th day of November, 2013.

Band Director Ferdinand Cooper and Assistant Band Director Clarence Hall were present, along with a few of the Marching Band Members, to accept the framed resolution in honor of their achievements. Mr. Cooper and band members made comments, as well as all the County Commissioners.

PERSONNEL

Holly Brooks, Human Resources Director, introduced Mr. Jamie Jones, new employee in the Public Buildings Maintenance/Housekeeping Department.

Oaths of office were administered to the following employees by Chairman Freeman: Shelia W. Matthews, Clerk to the Board; Sara Turner, Review Officer; William Helms, Fire Inspector; and William E. Blanchard, Jr., Fire Inspector.

She expressed her thanks to the Board for the opportunity to work with Hertford County. This was her last day of employment. She had accepted the Human Resources Director position with the Town of Carolina Beach and would be relocating there to take care of her elderly mother.

RESOLUTIONS/REGISTER OF DEEDS

On a motion by Gatling and a second by Farmer, the Board voted unanimously to approve the following resolution as presented by Melanie Storey, Register of Deeds:

RESOLUTION AUTHORIZING REMOVAL OF CERTAIN PUBLIC RECORD
BOOKS KEPT BY THE REGISTER OF DEEDS FOR THE
PURPOSE OF REPAIR, RESTORATION AND REBINDING

WHEREAS, N. C. Gen. Stat. 132-7 provides that books of public records should be copied or repaired, renovated or rebound if worn, mutilated, damaged or difficult to read; and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and rebinding; and

WHEREAS, C. W. Warthen Company, is under contract to provide repair, restoration and rebinding of those certain books of public records.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR HERTFORD COUNTY, NORTH CAROLINA, that:

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of C. W. Warthen Company, in conjunction with RecordSave/Etherington Conservation Services for repair, restoration and rebinding the following books of public records, along with digitization:

Marriage Register 1925-1971

Section 2. The book of public record listed in Section 1 of this resolution may remain in the care and custody of C. W. Warthen Company for the length of time required to repair, restore or rebind it.

Section 3. This resolution is effective upon its adoption.

Adopted the 4th day of November, 2013.

AGREEMENTS/JAIL

Sheriff Juan Vaughan was present requesting approval of a Food Services Agreement to provide food services to the Jail. He reviewed the Proposal for Food Service Management provided by Trinity Services Group, Inc. He provided a Cost Analysis involving personnel, foods, and supplies compared to privatizing the service. The potential cost savings is estimated at \$130,000. Trinity will hire the County's two employees in that department. According to the agreement, the County would purchase an oven for the kitchen out of Fund Balance.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to approve the Food Services Agreement with Trinity Services Group, Inc., at an average cost of \$2.80 x 3 meals per day.

BOARD APPOINTMENTS

Shelia W. Matthews, Clerk to the Board, reviewed with the Board that CADA is requesting two appointments be made to their Board by December 10, 2013, and asked permission to advertise for potential applicants.

Also, at a recent meeting, the Clerk had been instructed to contact Mr. O. S. Suiter, Jr. regarding his desire to continue serving on the Tri-County Airport Authority. Mrs. Matthews informed the Board that he has contacted the office and officially resigned from this Board. This vacant position would also need to be advertised.

COUNTY MANAGER'S OFFICE

- Easement/Right-of-way had successfully been negotiated for three-phase power for the lift station for the Tunis Sewer Project
- Temporary access and construction easement with ASP had been successfully negotiated. 95% of the steel is completed for the Courthouse and the County Administration Building.

COMMISSIONERS' COMMENTS

- Commissioner Farmer questioned the Golden Leaf application. (Notification will be November 8th)
- Commissioner Hunter presented an update from NCACC Meeting

On a motion by Hunter and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11(a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Gatling and a second by Hunter, the Board voted unanimously to adjourn the meeting.