

Minutes  
Regular Meeting  
Hertford County Board of Commissioners  
County Commissioners' Meeting Room  
Monday, June 3, 2013  
9:00 A.M.

Present: Curtis A. Freeman, Sr., William F. Mitchell, Jr., Johnnie R. Farmer (entered late), Ronald J. Gatling, and Howard J. Hunter, III (entered late)

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman Curtis A. Freeman, Sr., called the meeting to order.

The invocation for the meeting was provided by Vice-Chairman William F. Mitchell, Jr.

**PERSONNEL**

The following new County employees were introduced by Holly Brooks, Director of Human Services & Risk Services:

<u>NAME</u>	<u>DEPARTMENT</u>
Zachary Mize	Sheriff
Lauren Wells	Communications
Jenifer Sharp	Animal Control
Robert Carter	EMS
Katherine Evans	Tax Collector
Kaila Britt (Summer Intern)	Administration

Commissioner Hunter entered the meeting at this time.

**ORDINANCES/PUBLIC HEALTH AUTHORITY**

Mr. James Madson, Health Director of the Public Health Authority, was present requesting approval of an ordinance regulating tobacco use in parks and recreational areas throughout the county.

Commissioner Farmer entered the meeting at this time.

On a motion by Gatling and a second by Mitchell, the Board voted unanimously to approve the following Ordinance:

AN ORDINANCE TO APPROVE THE RULES ADOPTED BY THE HERTFORD  
COUNTY BOARD OF HEALTH TO PROHIBIT TOBACCO PRODUCTS ON ALL  
PARKS AND RECREATIONAL AREAS OWNED AND LEASED BY THE  
MUNICIPALITIES OR COUNTY IN HERTFORD COUNTY

WHEREAS, the Hertford County Board of Health adopted a rule on May 28, 2013 prohibiting smoking and the use of other tobacco products on all parks and recreational areas for approval by the County Commissioners;

NOW THEREFORE, BE IT ORDAINED by the Board of Commission of the County of Hertford, North Carolina approves the Board of Health Rules to Prohibit Tobacco product on all parks and recreational areas owned and leased by the municipalities or county.

Adopted this 3<sup>rd</sup> day of June, 2013.

**SOCIAL SERVICES/CONTRACTS**

Adonica Hampton, Social Services Director, presented the FY 2013-2014 DSS Contracts for Board approval. There are twelve contracts up for renewal with only one having a rate increase (Carolina's Home Care).

On a motion by Hunter and a second by Gatling, the Board voted unanimously to approve the FY 2013-2014 DSS Contracts as presented.

**BOARD APPOINTMENTS**

**Hertford County ABC Board**

Vice-Chairman Mitchell nominated Curtis Freeman, and Commissioner Hunter nominated Hazel Pierce (who is currently serving on the board) to the Hertford County ABC Board. Commissioner Hunter opposes Curtis Freeman being nominated to this board after recently stepping down from the Hertford County Social Services Board. Chairman Freeman explained that he has another obligation on the night that the Social Services Board meets. He further explained that the Commissioners had discussed in the past having a Commissioner to serve on the ABC Board.

On a motion by Farmer and a second by Gatling, the nominations were closed.

Chairman Freeman made a motion to appoint himself to the Hertford County ABC Board, with a second from Commissioner Gatling. Vice-Chairman Mitchell voted in favor of this motion along with Commissioners Farmer and Gatling; Commissioner Hunter opposed; and Commissioner Farmer did not vote resulting in an affirmative vote for Chairman Freeman, who was therefore elected on a 4 to 1 vote. The term will expire June 30, 2016.

**Hertford County Library Board**

On a motion by Gatling and a second by Mitchell, the Board voted unanimously to reappoint Gilda Marsh and Evelyn Rawls to the Hertford County Library Board for additional six-year terms to expire on June 30, 2019. Commissioner Farmer abstained from voting due to Evelyn Rawls being his sister.

#### **Hertford County Public Health Authority Board**

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to reappoint Dr. Jamie Udawadia, Charles Reynolds, and Westelle Cherry to the Hertford County Public Health Authority Board for three-year terms to expire on June 30, 2016.

#### **Hertford County Social Services Board**

On a motion by Mitchell and a second by Farmer, the Board voted unanimously to reappoint James Futrell, Jr., to the Hertford County Social Services Board for another three-year term to expire on June 30, 2016.

#### **Joint Community Advisory Committee**

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to reappoint Jeri Pierce to the Joint Community Advisory Committee for another three-year term to expire on June 30, 2016. This motion also approved changing the term expiration from April to June.

#### **Jury Commission**

On a motion by Gatling and a second by Mitchell, the Board voted unanimously to reappoint Patricia Ramsey to the Jury Commission for another two-year term to expire on June 30, 2015.

#### **Medical Services Transportation Advisory Council**

On a motion by Gatling and a second by Hunter, the Board voted unanimously to reappoint Commissioner Mitchell and Christine Coleman and to appoint James F. Hatcher (Guardian Care Representative to replace Mel Epelle) to the Medical Services Transportation Advisory Council for one-year terms to expire on June 30, 2014.

There still remains one vacant position on this council.

#### **Parks & Recreation Advisory Commission**

On a motion by Gatling and a second by Hunter, the Board voted unanimously to reappoint Hermea Pugh, Jr., Michael Leary, and Jerry Castelloe and to appoint C. David Stackhouse to the Parks & Recreation Advisory Commission for three-year terms to expire on June 30, 2016.

There is one vacant position on this commission.

#### **R-CCC Board of Trustees**

On a motion by Gatling and a second by Mitchell, the Board voted unanimously to reappoint Jeri Pierce to the R-CCC Board of Trustees for another four-year term to expire on June 30, 2017.

### **Region Q Workforce Development Board**

On a motion by Hunter and a second by Gatling, the Board voted unanimously to reappoint Commissioner Hunter, Quinton Turman, Charles Reynolds, and Wendell Hall to the Region Q Workforce Development Board for additional one-year terms to expire on June 30, 2014.

There still remains one vacant position on this board.

### **COMMISSIONERS**

On a motion by Gatling and a second by Farmer, the Board voted unanimously to cancel the Regular Meeting scheduled for July 1, 2013, at 9:00 A.M.

On a motion by Mitchell and a second by Gatling, the Board voted unanimously to change the time of the June 26, 2013, Meeting from 7:00 P. M. to 6:00 P.M. and to change the time of the Budget Public Hearing from 7:30 P.M. to 6:45 P.M.

### **COUNTY MANAGER'S UPDATE**

The County Manager shared with the Board that the matter regarding the access breaks for the driveway at the Courthouse property is still being reviewed.

### **COMMISSIONERS' COMMENTS**

- Commissioner Gatling expressed his interest in the Commissioners and the Recreation Commission to consider a project to promote tourism on the river
- Commissioner Gatling would also like a resolution prepared for the next meeting naming the park on Holloman Avenue after the late County Commissioner DuPont L. Davis
- Chairman Freeman would like to see a sample ordinance at the next meeting regarding dilapidated dwellings throughout the County

### **HERTFORD COUNTY ABC BOARD**

At this time, Ms. Hazel Pierce asked permission to address the Board. She is presently serving a term on the Hertford County ABC Board that will expire on June 30, 2013, and will be replaced by Curtis Freeman (approved earlier in this meeting). She expressed that she was on the organizing and planning committee for the ABC Conference being held in July and questioned if she would still be able to participate in that event. She was informed that the State ABC Commission would have to allow that – not as a member of the Hertford County ABC Board, and at State expense.

On a motion by Mitchell and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

### **CLOSED SESSION**

Minutes of Closed Session are on file in the office of the Clerk to the Board.

**REGULAR SESSION**

On a motion by Gatling and a second by Farmer, the Board voted unanimously to adjourn the meeting.