

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, April 1, 2013
9:00 A.M.

Present: William F. Mitchell, Jr., Johnnie R. Farmer, Ronald J. Gatling, and Howard J. Hunter, III

Absent: Curtis A. Freeman, Sr.

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Vice-Chairman William F. Mitchell, Jr., called the meeting to order.

The invocation for the meeting was provided by Commissioner Johnnie R. Farmer.

RESOLUTIONS/REGISTER OF DEEDS

On a motion by Gatling and a second by Hunter, the Board voted unanimously to approve the following resolution as presented by Mrs. Melanie Storey, Hertford County Register of Deeds:

RESOLUTION AUTHORIZING REMOVAL OF CERTAIN PUBLIC RECORD
BOOKS KEPT BY THE REGISTER OF DEEDS FOR THE
PURPOSE OF REPAIR, RESTORATION AND REBINDING

WHEREAS, N. C. Gen. Stat. 132-7 provides that books of public records should be copied or repaired, renovated or rebound if worn, mutilated, damaged or difficult to read; and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and rebinding; and

WHEREAS, Kofile Preservation, formerly known as Brown's River Records Preservation Services is under contract to provide repair, restoration and rebinding of those certain books of public records.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR HERTFORD COUNTY, NORTH CAROLINA, that:

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of Kofile Preservation, Document Preservation Specialists for repair, restoration and rebinding the following books of public records:

Marriage Register 1881-1905
Marriage Register 1905-1924

Section 2. The books of public records listed in Section 1 of this resolution may remain in the care and custody of Kofile Preservation, Document Preservation Specialists for the length of time required to repair, restore or rebind it.

Section 3. This resolution is effective upon its adoption.

Adopted the 1st day of April, 2013.

C. S. BROWN/COOPERATIVE EXTENSION (4-H)

Mrs. Carolina Stephenson was present in a dual role, as a C. S. Brown Cultural Arts Center Board Member and Hertford County 4-H Agent.

Mrs. Stephenson invited the Board this weekend to the presentation of “Conjure – The Folklore of Dr. Jim Jordan” and distributed a 2013 Schedule of Events at the Cultural Arts Center.

Upcoming activities for 4-H included the 4-H May Day Walk & Bike Rodeo being held May 4 in Winton and the Summer Camp being held June 16-21 at the Eastern 4-H Environmental Conference Center in Columbia, NC.

TAX

On a motion by Hunter and a second by Gatling, the Board voted unanimously to approve a tax refund in the amount of \$202.65 to Chasity Vaughan, 700 East Broad Street, Murfreesboro, NC, 27855. This refund was for a mobile home charged on account 40910 and account 41064 for the years 2010 and 2011. The taxpayer failed to take care of the discovery process.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a scheduled Public Hearing as advertised:

NOTICE OF PUBLIC HEARING ROAD ABANDONMENT

The Hertford County Board of Commissioners will hold a public hearing on Monday, April 1, 2013, at 9:15 a.m., in the Commissioners’ Meeting Room, Office Building Number One, King Street, Winton, North Carolina. Pursuant to N.C.G.S. 136-63, the purpose of this public hearing is to receive public comments on a Petition for the Abandonment of North Carolina State Road #1162, known as Parker Land Road, in

which adjoining property owners have requested that the North Carolina Department of Transportation abandon the road from the State Maintained System.

Following the public hearing, the Board of Commissioners may request the Board of Transportation abandon the road, if the best interests of the people are served thereby.

Curtis A. Freeman, Sr., Chairman
Hertford County Board of Commissioners

PUBLIC HEARING/N.C.D.O.T.

There was no one to present to make public comments regarding the abandonment of Parker Land Road (SR 1162).

On a motion by Hunter and a second by Gatling, the Board voted unanimously to return to Regular Session.

REGULAR SESSION

N.C.D.O.T.

On a motion by Hunter and a second by Farmer, the Board voted unanimously to reaffirm the motion made at the February 18, 2013, meeting to approve the Abandonment Petition for a portion of Parker Land Road (SR 1162).

COURTHOUSE

On a motion by Hunter and a second by Farmer, the Board voted unanimously to approve the following Amendment #2 to the Capital Project Ordinance – Hertford County Judicial Center/County Government Center as presented by Loria D. Williams, County Manager:

**AMENDMENT #2 TO THE
CAPITAL PROJECT ORDINANCE
HERTFORD COUNTY JUDICIAL CENTER/COUNTY GOVERNMENT CENTER**

The Hertford County Board of Commissioners pursuant to Section 13.2 of Chapter 150 of the General Statutes of North Carolina hereby amends this capital project ordinance as follows:

Section 1. The project authorized is the Hertford County Judicial Center and County Government Center Project.

Section 2. The Officers of this unit are hereby directed to proceed with the project within the terms of the above statute and budget contained within.

Section 3. The following revenues are anticipated to be available to complete the project:

Installment Financing Proceeds (Local Funds)	<u>\$12,440,830</u>
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Total Revenues **\$12,440,830**

Section 4. The following amounts are appropriated for the project:

Construction Cost	9,983,476
Furnishing and Equipment	666,738
Design Fees & Expenses	850,306
Land and Right-of-Way	70,000
Materials/Testing/Special Inspections	155,744
Cost of Issuance	290,000
Underwriter's Discount	65,221
Contingency	<u>359,345</u>

Total Appropriations **\$12,440,830**

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report monthly to the Board of Commissioners on the financial status of each project element in Section 4.

Section 8. Copies of the project ordinance shall be entered into the minutes of the governing board and filed with the Finance Officer.

Adopted this 1st day of April 2013.

BOARD APPOINTMENTS

Shelia W. Matthews, Clerk to the Board, shared the following Board Vacancy listing that will be advertised in the R-C News-Herald and listed on our website:

<u>Board</u>	<u>Term Expiration</u>	<u>Positions</u>
Hertford County ABC Board	06-30-13	1
Hertford County Library Board	06-30-13	2
Public Health Authority Board	06-30-13	3
Hertford County Social Services Board	06-30-13	1
Joint Community Advisory Committee	04-01-13	1
Jury Commission	06-30-13	1
Medical Services Transportation Advisory Council	06-30-13	1
Parks & Recreation Advisory Commission	06-30-13	4
Region Q Workforce Development Board	06-30-13	5
R-CCC Board of Trustees	06-30-13	1

COMMISSIONERS/BUDGET/RESOLUTIONS

Commissioner Hunter informed the Board about the Governor's budget proposal that includes cutting lottery proceeds to schools, cutting Rural Center funding, and

cutting Golden Leaf funding. On a motion by Hunter and a second by Gatling, the Board voted unanimously to approve the following resolution:

**RESOLUTION
IN OPPOSITION OF LOSING
LOTTERY, RURAL CENTER, AND GOLDEN LEAF FUNDING**

WHEREAS, Governor Pat McCrory has released a budget proposal for 2013-2015 that includes cutting \$80 million from lottery proceeds earmarked for school construction projects; and

WHEREAS, Hertford County's share of that loss will total \$161,000; and

WHEREAS, this budget proposal will have a negative impact on Hertford County youth, Hertford County Schools, and all the citizens of Hertford County; and

WHEREAS, Governor McCrory's budget proposal also calls for a reduction of \$10 million in the appropriation to the NC Rural Economic Development Center and to redirect the annual \$65 million payment from the tobacco companies to the Golden LEAF Foundation to the general fund; and

WHEREAS, the Board of Commissioners believes that such extensive cuts to funding for the North Carolina Rural Center and the Golden LEAF Foundation would be to the detriment of all rural North Carolina counties; and

WHEREAS, the Board of Commissioners does hereby voice its strong opposition to the proposed cuts to NC Rural Center and Golden LEAF Foundation funding, as well as the reduction in lottery proceeds for education; and

NOW, THEREFORE, BE IT RESOLVED that the Hertford County Board of Commissioners urges our local legislators in the North Carolina General Assembly to fund the NC Rural Center and Golden LEAF Foundation at its current level, to maintain lottery funding to schools, and to weigh all budget considerations against the potential impact to rural local governments.

This the 1st day of April, 2013.

SCHOOLS

Commissioner Farmer led a discussion on the distribution of sales tax monies to the public schools. Article 40 and 42 Sales Tax Distributions are designated for Schools Capital Outlay Projects. According to the General Statutes, counties should hold these funds until needed and requested by the schools. Currently, Hertford County sends this money to the Board of Education on a monthly basis.

On a motion by Farmer and a second by Hunter, the Board voted unanimously to follow General Statute guidelines to hold Article 40 and Article 42 Sales Tax

Distributions used for Schools Capital Outlay Projects and release the funds upon Board approval of specific capital projects requested by the Schools, effective immediately.

COUNTY MANAGER'S UPDATE

Loria D. Williams, County Manager, reviewed a report on Dilapidated Structures/Desolate Properties in Hertford County that had been requested at an earlier Commissioners' Meeting. She thanked all the staff who had researched this subject. Vice-Chairman Mitchell also thanked everyone involved. This will be further discussed during a work session. An Ordinance will need to be created for review.

COMMISSIONERS' COMMENTS

- Commissioner Gatling congratulated Mr. Bill Early for being recognized as the Economic Developer of the Year by the Northeast Economic Developers (NEED).

On a motion by Hunter and a second by Farmer, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Hunter and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a meeting of the Hertford County Board of Equalization and Review.

BOARD OF EQUALIZATION AND REVIEW

Shelia W. Matthews, Clerk to the Board, administered the following oaths of office to the Board:

OATH OF OFFICE

Board of Equalization and Review

I, Johnnie R. Farmer, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Hertford County, North Carolina, and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.

OATH OF OFFICE

Board of Equalization and Review

I, William F. Mitchell, Jr., do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Hertford County, North Carolina, and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.

OATH OF OFFICE

Board of Equalization and Review

I, Howard J. Hunter, III, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Hertford County, North Carolina, and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.

OATH OF OFFICE

Board of Equalization and Review

I, Ronald J. Gatling, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Hertford County, North Carolina, and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.

Minutes

Hertford County Board of Equalization and Review Meeting

April 1, 2013

The Hertford County Board of Equalization and Review met on April 1, 2013 at 10:00 A.M., in Room #222 of the Hertford County Office Building #1, Winton, North Carolina.

Members present were: William F. Mitchell, Jr., Vice-Chairman
Howard J. Hunter, III
Johnnie R. Farmer
Ronald J. Gatling
Sylvia F. Anderson, Clerk

Charles L. Revelle, III Attorney for Hertford County was also present.

Members absent were: Curtis A. Freeman, Chairman

Each member present of the Board of Equalization and Review took the oath required of the North Carolina Constitution. The meeting was then called to order.

Sylvia F. Anderson, Clerk to the Board announced "There are no appeals at this time."

At 10:05 A.M., on a motion by Howard J. Hunter, III and seconded by William F. Mitchell, Jr., the Board of Equalization and Review is now in recess until Monday, May 6, 2013 at 10:00 A. M.

Sylvia F. Anderson
Clerk to Board of Equalization and Review

REGULAR SESSION

On a motion by Hunter and a second by Gatling, the Board voted unanimously to adjourn the meeting.