

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, February 18, 2013
7:00 P.M.

Present: Curtis A. Freeman, Sr., William F. Mitchell, Jr., Johnnie R. Farmer, Ronald J. Gatling, and Howard J. Hunter, III

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman Curtis A. Freeman, Sr., called the meeting to order.

The invocation for the meeting was provided by Commissioner Johnnie R. Farmer.

TAX

On a motion by Mitchell and a second by Hunter, the Board voted unanimously to approve the following Tax Releases for the month of January, 2013:

TOTAL VALUE APPROVED THIS REPORT (2012 LEVY)	6,234.00
TOTAL TAX RELEASED THIS REPORT (2012 LEVY)	187.26
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2012)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2012)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2011)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2011)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2009)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2009)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2005)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2005)	00.00

TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2004)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2004)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2003)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2003)	00.00

PLANNING & ZONING

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to schedule a Public Hearing at 7:15 P.M. on March 18, 2013, to hear and decide on a request to rezone property owned by Kimberly L. Bristow and Tommy V. Castelow from Heavy Industrial (IH) to Residential Agriculture (RA) as presented by Bill Early, Planning & Zoning Administrator. The property is located on the west side of SR 1471, known as Cottons Island Road, approximately 1,205' south of SR 1445, known as Bazemore Road. The property includes PIN #s6945-40-9534 and 6945-40-7911 and contains approximately 11.18 acres.

NAACP/RESOLUTIONS

Mrs. Linda McNair-Moore, NAACP Executive Secretary, and Mr. Carl White, NAACP Chapter President, were present to personally invite the County Commissioners to the 104th Birthday Celebration of the NAACP to be held Saturday, February 23, 2013, at Calvary Missionary Baptist Church at 4:00 P.M.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to approve a resolution to be prepared and presented at the 104th Birthday Celebration.

NEWS-HERALD

Mrs. Judy Farmer, Media Specialist with the Roanoke-Chowan News-Herald, was present requesting participation in the upcoming edition of Crossroads.

On a motion by Mitchell and a second by Gatling, the Board voted unanimously to purchase a full-page ad with color in the Crossroads edition at a cost of \$1,775.

TEEN COURT

Mr. Walter Smith, Executive Director of the Northeastern Economic Empowerment Corporation, was present to request matching funds in the amount of \$6,181 for the Teen Court Program. The total budget for the program is \$82,179.49. The grant from the Governor's Crime Commission was for \$61,634.62. The Northeastern Economic Empowerment Corporation (NEEC) has provided matching funds in the amount of \$8,183 leaving a balance of \$12,362. Half of the remaining \$12,362 is being requested from Hertford and Northampton Counties equally (\$6,181).

The Board questioned the fact of the grant application being submitted without prior approval from them. They also expressed their concern about the correct procedure not being followed during the budget process.

On a motion by Hunter and a second by Farmer, the Board voted unanimously to table this request for \$6,181 in matching funds for the Teen Court Program.

At this point, Mr. Smith was informed that the continuation of the program would need to be included in this year's budget process.

N.C.D.O.T.

Mr. Robin Fleming, with Fleming Properties, representing Sunshine Farms, was present requesting approval of an Abandonment Petition for a portion of Parker Land Road (SR 1162). The abandonment of this road would begin from the property owner's line north to the end of the dead-end road. If passed, a gate will be put up to keep out trespassers. No ingress or egress would be affected.

The County Attorney questioned whether the Subdivision Ordinance had been reviewed in case of any future development. Mr. Fleming shared that the land will be farmed along with the possibility of wildlife management.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to approve the Abandonment Petition for a portion of Parker Land Road (SR 1162) and forward the petition to N. C. D. O. T.

BUDGET AMENDMENTS

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to approve the following Amendment No. 6 to the FY 2012-2013 Hertford County Budget Ordinance as presented by Robbin Stephenson, Finance Director:

**AMENDMENT TO THE HERTFORD COUNTY BUDGET ORDINANCE
2012/2013
(Amendment No. 6)**

Section I of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Appropriations:

General Fund

Elections – Credits received from Century Link	\$ 386.00
Public Buildings – Capital Outlay Buildings	\$ (14,574.00)
Central Services – Telephone Systems Capital Outlay	\$ 14,574.00
General Government – Pay Increase	\$ 15,480.00

Public Safety

Sheriff – Mobile Radios	\$ 13,910.00
Emergency Management – State EM Grant	\$ 11,625.00
Public Safety – Pay Increase	\$ 37,157.00

Economic/Physical Development

Economic/Physical Development – Pay Increase	\$ 1,021.00
Human Services	
Human Services – Pay Increase	\$ 41,232.00
Transfer to Enterprise Funds – Pay Increase	\$ 5,413.00
Contingency	\$ (13,910.00)
Total	\$ 112,314.00

Section II of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Revenues:

Miscellaneous Revenue – Century Link	\$ 386.00
Restricted Intergovernmental – State Grant	\$ 11,625.00
Fund Balance Appropriated	\$ 100,303.00
Total	\$ 112,314.00

This amendment:

- Century Link returned funds for phones that were used during the election.
Source of funding: 100% Century Link
- Interfund transfer from Public Buildings to Central Services Telephone Systems to pay for additional cost for new phones. Funding Source: Local
- Funds requested to upgrade 911 digital radios in the Sheriff Department
Source of Funding – General Fund – Contingency
- Pay Increase for Employees effective January 1, 2013
Source of Funding: General Fund – Fund Balance
- Departmental transfer to add the telephone system for the Court Counselors
- Additional Funding for Emergency Management to operate and manage an EM Program. Source of Funding: State and Federal Home Land Security

On a motion by Gatling and a second by Hunter, the Board voted unanimously to approve the following Amendment No. 4 to the FY 2012-2013 Hertford County Enterprise Fund as presented by Robbin Stephenson, Finance Director:

**AMENDMENT TO THE HERTFORD COUNTY
ENTERPRISE FUND
2012/2013
(Amendment No. 4)**

Section I of the Enterprise Fund, pertaining to the expenses of the fund shall be amended as follows:

Increase (Decrease) Appropriations:

Solid Waste Program	\$ 1,364.00
Solid Waste Program – United Salvage and Auto, Inc.	\$12,500.00
Northern Water District	\$ 1,508.00
Southern Water District	\$ 2,541.00
Total	\$17,913.00

Section II of the Enterprise Fund, pertaining to the revenues of the fund shall be amended as follows:

Increase (Decrease) Revenues:

Operating Transfer from Fund 10 – Solid Waste Program	\$ 1,364.00
Solid Waste – Miscellaneous Revenue	\$12,500.00
Operating Transfer from Fund 10 – Northern Water District	\$ 1,508.00
Operating Transfer from Fund 10 – Southern Water District	\$ 2,541.00
Total	\$17,913.00

This amendment:

- Funds appropriated from General Fund Balance for pay increases
Source of Funding: General Fund Balance
- Funds received from the sale of torn down materials from the Maintenance Shop and old scales at the Landfill
Source of Funding: Local (United Salvage and Auto)

Mrs. Stephenson was again commended on the new style of the Revenue and Expenditure Report.

PUBLIC COMMENT PERIOD

No one spoke during the Public Comment Period.

COUNTY MANAGER’S UPDATE

Loria D. Williams, County Manager, shared and reviewed with the Board the draft E911 Grant Application that will be submitted on March 1. The application is requesting the amount of \$5,035,840.

COMMISSIONERS’ COMMENTS

- Commissioner Gatling questioned the status of setting up a meeting with local officials and water availability on Statesville Road. The funds for extending water lines to Statesville Road were de-obligated due to fact there were not enough customers.
- Commissioners Gatling and Farmer questioned the maintenance at the recycling sites. Commissioner Farmer mentioned that this maintenance needs to be on a schedule to keep the pot holes under control.
- Commissioner Hunter will be meeting with the Governor to discuss Legislative Goals

- The Clerk shared with the Board two resolutions recently passed by Pitt County in support of the Second Amendment and Protecting the Privacy and Security of Law Abiding Gun Owners
- Commissioner Farmer has had some citizen requests for such resolutions as mentioned above. (This will be on the agenda for the March 18th Meeting.)

A Budget Goal Setting Work Session has been tentatively scheduled for Wednesday, March 13, 2013, from 9:00 A.M. – 12:00 Noon.

On a motion by Hunter and a second by Farmer, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney, (5) to discuss acquisition of property, and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

BOARD APPOINTMENTS

Mid-East Board

On a motion by Hunter and a second by Farmer, the Board voted unanimously to appoint Mr. Quinton Turman as Commissioner Howard Hunter's alternate on the Mid-East Executive Committee.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to adjourn the meeting.