

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, November 5, 2012
9:00 A.M.

Present: Curtis A. Freeman, Sr., Johnnie R. Farmer, Ronald J. Gatling, Howard J. Hunter, III, and William F. Mitchell, Jr.

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman Curtis A. Freeman, Sr., called the meeting to order.

The invocation for the meeting was provided by Vice-Chairman William F. Mitchell, Jr.

BUDGET AMENDMENTS

On a motion by Hunter and a second by Gatling, the Board voted unanimously to approve the following Amendment No. 3 to the FY 2012-2013 Hertford County Budget Ordinance as presented by Robbin Stephenson, Finance Director:

**AMENDMENT TO THE HERTFORD COUNTY BUDGET ORDINANCE
2012/2013
(Amendment No. 3)**

Section I of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Appropriations:

Public Safety

Emergency Management – HMEP Grant	\$9,719
Emergency Management – Homeland Security Conditional Grant	\$40,000

Human Services

Department of Social Services – Adoption Incentive Services	\$3,600
---	---------

Economic/Physical Development

Soil Conservation – Earmarked Funds	\$600
-------------------------------------	-------

Total	\$53,919
--------------	-----------------

Section II of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Revenues:

Restricted Intergovernmental – HMEP Grant	\$9,719
Restricted Intergovernmental – Homeland Security Conditional Grant	\$40,000
Restricted Intergovernmental – DSS	\$3,600
Fund Balance Appropriation – Soil Conservation	\$600
Total	\$53,919

This amendment:

- * Hazard Material Emergency Preparedness Grant
Source of funding: State – Div. of Emergency Management
- * Underwater equipment used to protect/prevent acts of terrorism and other hazardous or catastrophic events
Source of funding: State Homeland Security through NC Dept. of Public Safety
- * Funding Authorization for Adoption Promotion Fund
Source of funding: State Appropriations
- * Earmarked funds for Soil Conservation
Source of funding: Fund Balance

SMART START/SAFE/BUDGET

Loria D. Williams, County Manager, explained to the Board that Smart Start had received a \$2,000 contribution in error. The contribution should have been made to SAFE. She asked that Smart Start be allowed to keep the money due to the fact that they have had some plumbing issues and break-ins and could definitely use the money; and she also asked that a \$2,000 contribution be made to SAFE.

On a motion by Farmer and a second by Mitchell, the Board voted unanimously to accept the recommendation of the County Manager to fund Smart Start.

On a motion by Farmer and a second by Mitchell, the Board voted unanimously to amend the previous motion to accept the recommendation of the County Manager to fund SAFE.

PERSONNEL

At this time, Loria D. Williams, County Manager, introduced the following two new employees in the Administration Department: Ms. Holly Brooks started October 15 as the Director of Human Services/Risk Manager and Mrs. Betty Williams started October 29 as the Senior Administrative Assistant/Assistant to the County Manager.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a scheduled Public Hearing as follows:

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Hertford County Board of Commissioners will hold a public hearing on Monday, November 5th, 2012 at 9:15 a.m., or as soon thereafter as the matter may be heard, in the Commissioners Room, located at 704 N. King Street, Winton, North Carolina. The purpose of the hearing is to receive citizens comments regarding financing for the Courthouse and County Administration Building Project, using installment financing as authorized by North Carolina General Statute 160A-20 and the filing of an application for approval of this installment purchase financing with the Local Government Commission of the North Carolina Department of State Treasurer.

The taxing power of Hertford County will not be pledged directly or indirectly to secure any moneys due to any bank, assignee or purchaser of the proposed financing agreement. Further information may be obtained at the office of the County Manager, 704 N. King Street, Winton, NC or by telephone (252) 358-7805 from 8:30 a.m. to 5:00 p.m.

All interested parties are invited to attend this public hearing.

Curtis A. Freeman, Sr., Chairman
Hertford County Board of Commissioners

PUBLIC HEARING/COURTHOUSE FINANCING

The County Manager shared that the purpose of the Public Hearing was to inform the public of the County's intent to utilize installment financing for the Courthouse and County Administration Building Project.

There were no citizens who wished to make comments.

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to return to Regular Session.

REGULAR SESSION

COMMISSIONERS' COMMENTS

- Commissioner Hunter shared that his first NCACC Board Meeting as President went well at Carolina Beach during Hurricane Sandy
- Commissioner Farmer discussed the intersection issue on Highway 158 where the Courthouse/Administration Building will be built. He has had a conversation with John Nance, Chief Engineer with N.C.D.O.T. Mr. Nance says as of right now, D.O.T. is not going to change anything, but that a traffic study will make them relook at it. The RPO will help finance a study. He would like for the prison to be contacted about partnering with us because this will affect them as well. Congressman G. K. Butterfield is sending a letter of support to the Governor, and we can speak to Senator Kay Hagan about this issue next week when she visits our county.

On a motion by Gatling and a second by Hunter, the Board voted unanimously to authorize the County Manager to pursue a traffic study at the intersection of Highway 158 and Parker's Fishery Road (location of Courthouse/Administration Building).

On a motion by Gatling and a second by Hunter, the Board voted unanimously to add Closed Session to the agenda.

On a motion by Mitchell and a second by Farmer, the Board voted unanimously to recess Regular Session to go into a Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Hunter and a second by Farmer, the Board voted unanimously to recess Regular Session and begin the scheduled Work Session while the County Attorney researches a matter and returns to the meeting.

On a motion by Gatling and a second by Mitchell, the Board voted unanimously to reconvene Regular Session.

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to recess Regular Session and go into Closed Session to consult with the County Attorney.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

COURTHOUSE

On a motion by Hunter and a second by Gatling, the Board voted unanimously to reject all bids that were submitted on November 1, 2012, for the Hertford County Courthouse and Government Center Project.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to authorize the County Manager to rebid the Hertford County Courthouse and Government Center Project.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to withdraw the November 1, 2012, Request for Financing Proposals for the Hertford County Courthouse and Government Center Project, with the County Manager authorized to put out another Request for Financing Proposals to coordinate with the rebidding of the project.

On a motion by Gatling and a second by Farmer, the Board voted unanimously to adjourn the meeting.