

Minutes
Regular Meeting
Hertford County Board of Commissioners
County Commissioners' Meeting Room
Monday, July 2, 2012
9:00 A.M.

Present: Curtis A. Freeman, Sr., William F. Mitchell, Jr., Johnnie R. Farmer,
Howard J. Hunter, III, and Ronald J. Gatling

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L.
Revelle, III, County Attorney; John P. Rankins,
Assistant County Manager; and Shelia W. Matthews,
Clerk to the Board

Chairman Curtis A. Freeman, Sr., called the meeting to order.

The invocation for the meeting was provided by Commissioner Johnnie R.
Farmer.

TAX

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to
approve the following Tax Releases for the month of April, 2012:

TOTAL VALUE APPROVED THIS REPORT (2011 LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (2011 LEVY)	32.50
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2011)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2011)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2009)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2009)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2005)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2005)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2004)	00.00

TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2004)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2003)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2003)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2002)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2002)	00.00

PERSONNEL

John P. Rankins, Assistant County Manager/Human Resources Manager, made the following special presentations:

Employee of the Quarter – Davey Gaston

Employee of the Year – Phyllis Kaylor

At this time, Mr. Rankins introduced the following new employees:

<u>NAME</u>	<u>DEPARTMENT</u>
Debra Earley	Emergency Services
Nekima Gilliam	Social Services
Stephanie Gray	Social Services
James Joyner	Jail
Jermaine Artis	Jail
Terri Newsome	Jail
Carl Conner	Sheriff
Colerain Askew	Grounds and Maintenance
Barbara Williams	Housekeeping
Judy Baker	Housekeeping
April Brooks	Tax Collector

WATERMELON FESTIVAL

On a motion by Hunter and a second by Gatling, the Board voted unanimously to grant permission for the fireworks display at the Hertford County Watermelon Festival as requested by Laurie Brooke, Event Coordinator for the Watermelon Festival.

HEALTH AUTHORITY/FEE SCHEDULES

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to adopt the new Environmental Health Fee Schedule as presented by Ed Evans, RS with the Public Health Authority.

FIRE MARSHAL/ZONING/FEE SCHEDULES

On a motion by Hunter and a second by Farmer, the Board voted unanimously to approve the FY 2012-2013 Fire Prevention Fee Schedule as presented by Loria Williams, County Manager.

On a motion by Mitchell and a second by Hunter, the Board voted unanimously to approve the Zoning Certification Fee Schedule as presented by Loria Williams, County Manager.

PERSONNEL

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to approve the FY 2012-2013 Job Classification List-Grade Order which reflects the 3% across-the-board salary increase as presented by John Rankins, Assistant County Manager/Human Resources Director.

COUNTY PROPERTY/TAX FORECLOSURES

On a motion by Hunter and a second by Farmer, the Board voted unanimously to accept a \$5,000 bid offer made by Whitewood Timber Products on the American Health and Human Services tax foreclosure property (PIN #5993-41-7007). The County Attorney was authorized to advertise for upset bid.

On a motion by Farmer and a second by Hunter, the Board voted unanimously to accept a \$1,000 bid offer made by Robert M. Stephenson on the Dorothy Smith tax foreclosure property (PIN #5968-29-8650). The County Attorney was authorized to advertise for upset bid.

BOARD APPOINTMENTS

The board appointments made at the Regular Meeting of the County Commissioners held on June 4, 2012, were reviewed.

The following appointments were confirmed despite the fact that the board members had served for at least ten years:

- Lillie Owens-White - ABC Board - because of her experience, with two new board members coming on, and construction of a new store.
- Lillie Owens-White - R-CCC Board - because of her ability, experience, and demonstrated interest by rarely missing a board meeting over a period of many years.

The following changes were made:

Joint Community Advisory Committee

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to remove Melvin Lawrence from the Joint Community Advisory Committee leaving a vacancy on this committee.

Medical Services Transportation Advisory Council

On a motion by Gatling and a second by Hunter, the Board voted unanimously to reappoint Commissioner Bill Mitchell and to appoint Christine Coleman (as hospital

representative replacing Susan Brinkley) to the Medical Services Transportation Advisory Council. The remaining two positions are on hold. Some discussion was held to possibly change the ordinance in order to fill these positions.

Parks & Recreation Advisory Commission

On a motion by Mitchell and a second by Gatling, the Board voted unanimously to appoint Zenobia Archer Williams to the Parks & Recreation Advisory Commission for a three-year term to expire on June 30, 2015.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to reappoint Derek Burke and Marvin Harrell to the Parks & Recreation Advisory Commission for three-year terms to expire on June 30, 2015.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to appoint Commissioner Bill Mitchell to the Parks & Recreation Advisory Commission for a three-year term to expire on June 30, 2015.

Region Q Workforce Development Board

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to remove Melvin Lawrence from the Region Q Workforce Development Board leaving a vacancy on this board. Even though two members had served for more than ten years, there were not enough acceptable applicants to fill all slots.

Some discussion was held concerning possibly changing the Board Application to include a background check.

HERTFORD COUNTY ABC BOARD

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to appoint Lillie Owens-White as the Chairperson of the Hertford County ABC Board effective July 1, 2012, through June 30, 2013. The County Manager was directed to send a letter to Ms. White and copies of the letter to the other ABC Board Members.

COURTHOUSE

On a motion by Hunter and a second by Farmer, the Board voted unanimously to approve Amendment to the Professional Services Agreement (G802-2007) for the Hertford County Courthouse Project.

COUNTY MANAGER'S UPDATE

- The first meeting of the Hertford County Intergovernmental Council has been scheduled for October 17, from 12-2 at the R-CCC with lunch being served. At that time, the future meeting date and time will be discussed.
- Interviews will be conducted soon for the Public Works Director and the Veterans Service Officer (Discussion was held regarding a Veterans Advisory Board)

COMMISSIONERS' COMMENTS

There were no comments from the Commissioners.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Hunter and a second by Farmer, the Board voted unanimously to adjourn the meeting.

Shelia W. Matthews
Clerk to the Board

Curtis A. Freeman, Sr., Chairman
Hertford County Commissioners