

Minutes  
Regular Meeting  
Hertford County Board of Commissioners  
County Commissioners' Meeting Room  
Monday, September 19, 2011  
7:00 P.M.

Present: Johnnie R. Farmer, Curtis A. Freeman, Sr., Ronald J. Gatling, Howard J. Hunter, III, and William F. Mitchell, Jr.

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; John P. Rankins, Assistant County Manager; and Shelia W. Matthews, Clerk to the Board

Chairman Johnnie R. Farmer called the meeting to order.

The invocation for the meeting was provided by Mr. Eugene White, Deacon from Mt. Pleasant Church.

Commissioner Gatling introduced President Adrian White and Eugene White and other members present from the Amanda S. Cherry Resource Center. They were asked to be here for discussion about recreation later in the meeting.

**TAX**

On a motion by Freeman and a second by Hunter, the Board voted unanimously to approve the Tax Releases for August, 2011, as follows:

TOTAL VALUE APPROVED THIS REPORT (2011 LEVY)	105,485.00
TOTAL TAX RELEASED THIS REPORT (2011 LEVY)	4,166.38
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2011)	287.50
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2011)	287.50
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2009)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2009)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2006)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2005)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2005)	00.00
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TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2003)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2003)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2002)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2002)	00.00

**NRCS**

On a motion by Gatling and a second by Freeman, the Board voted unanimously to accept the Fiscal Year 2011 Hertford Soil & Water Conservation District Annual Report.

## **PUBLIC COMMENT PERIOD**

There was no one present to speak during the Public Comment Period.

## **FIRE DEPARTMENTS**

At the last meeting held on September 6, 2011, the Board adopted a Resolution Supporting September 11-17, 2011, as "FIREFIGHTERS WEEK". At this meeting, the following members were present to receive Certificates of Appreciation for their outstanding performance and faithful dedication to the citizens of Hertford County:

Ahoskie Fire Department – Ken Dilday, Chief  
Ahoskie Rural Fire Department – Mike Bradley, Chief  
Como Fire Department – Bryan and Phillip Williams, Members  
Harrellsville Fire Department – Chris Blackburn, Member  
St. John Fire Department – Jarrett Dawson, Assistant Chief  
Winton Fire Department – James Broglin, Chief  
Union Fire Department – Michael Hughes, Captain  
Millennium Fire Department – No One Present  
Murfreesboro Fire Department – Bryant Cooke, Chief

Chris Smith, Emergency Management Director/Fire Marshal, was present to assist the Board with these presentations. All County Commissioners thanked the firefighters for their dedication and hard work.

## **RESOLUTIONS**

On a motion by Freeman and a second by Hunter, the Board voted unanimously to approve the following Resolution In Memory Of Wesley Liverman. Mrs. Wesley Liverman (Cynthia) was present to accept the resolution along with her daughter (Anelle Joyner) and son-in-law (Russ Joyner).

### ***RESOLUTION IN MEMORY OF WESLEY LIVERMAN***

**WHEREAS,** *Wesley Liverman served the community well for many years in many capacities; and*

**WHEREAS,** *these years have been marked by exemplary dedication to the best interests of the community, as he worked for the betterment of his community and county; and*

**WHEREAS,** *Wesley served faithfully as a member of the St. John Fire Department for numerous years. His tenure began as a Junior Firefighter. He also served in the capacity of Captain for two years; Assistant Chief for five years; and Fire Chief for twenty-two years; and*

**WHEREAS,** *along with being a volunteer firefighter, Wesley worked as an Emergency Medical Technician (EMT) as well as a Telecommunicator for many years, which included dispatching for the Hertford County Sheriff's Department; and*

**WHEREAS,** *Wesley Liverman justly earned the respect, admiration, and high regard of all with whom he came into contact, and this county has sustained a great loss in his untimely death; and*

**NOW, THEREFORE, BE IT RESOLVED** *that the Hertford County Board of Commissioners, speaking on behalf of all our citizens, hereby extends to the members of his family this expression of sincere regret for his loss and the hope that they will be consoled by the memories of his fine life and achievements.*

*This the 19<sup>th</sup> day of September, 2011.*

## **COURTHOUSE/MURFREESBORO**

John Hinton, Mayor of Murfreesboro, presented a proposal to construct the new courthouse in Murfreesboro.

**BUDGET AMENDMENTS**

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to approve the following FY 2011-2012 Hertford County Budget Ordinance Amendment No. 3 as presented by Robbin Stephenson, Finance Director:

**AMENDMENT TO THE HERTFORD COUNTY BUDGET ORDINANCE  
2011/2012  
(Amendment No. 3)**

**Section 1** of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Appropriations:

**Human Services**

JCPC – Project Challenge	(2,273)
Department of Social Services	175,430

**Economic/Physical Development**

Building Reuse/Restoration Grant	12,300
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**Public Safety**

Sheriff – Jail Cell Door Locks	5,200
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Contingency	(17,500)
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<b>Total</b>	<b>\$173,157</b>
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**Section 2** of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Revenues:

Restricted Intergovernmental	173,157
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<b>Total</b>	<b>\$173,157</b>
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This amendment:

- Appropriate funds from contingency for county match – Enviva Pellets and Metal Tech
- Appropriate funds for the Sheriff’s Department to fix cell door locks: Source of Funding Contingency
- Appropriate funds for DSS Smart Start Program: Source of Funding State Funds
- Reduce funding for Project Challenge: Source of Funding State

**RESOLUTIONS/N.C.D.O.T.**

On a motion by Freeman and a second by Hunter, the Board voted unanimously to approve the following Litter Sweep Fall 2011 Proclamation:

**LITTER SWEEP  
FALL 2011  
BY THE HERTFORD COUNTY BOARD OF COMMISSIONERS  
A PROCLAMATION**

**WHEREAS**, the Hertford County Board of Commissioners recognizes a county Fall roadside cleanup to ensure clean and beautiful roads in Hertford County; and

**WHEREAS**, the Fall 2011 “Litter Sweep” cleanup will take place September 17-October 1, 2011, and encourages local governments, businesses, civic and professional groups, churches, schools and concerned individuals to organize cleanups in their communities; and

**WHEREAS**, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

**WHEREAS**, the “*Litter Sweep*” cleanup will be a part of educating the children of this great State regarding the importance of a clean environment to the quality of life in Hertford County; and

**WHEREAS**, the great natural beauty of our county and a clean environment are a source of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

**WHEREAS**, the 2011 Fall cleanup will celebrate the 23<sup>rd</sup> Anniversary of the North Carolina Adopt-A-Highway program and its thousands of volunteers who labor throughout the year to keep our roadsides clean;

**NOW, THEREFORE**, the Hertford County Board of Commissioners does hereby proclaim September 17-October 1, 2011, as “FALL LITTER SWEEP” in Hertford County and encourages all citizens to take an active role in making their communities cleaner and more beautiful.

This the 19<sup>th</sup> day of September, 2011.

#### **TAX/LANDFILL FEE REFUNDS**

On a motion by Hunter and a second by Freeman, the Board voted unanimously to approve a landfill/recycle site fee refund as presented by Loria D. Williams, County Manager. The refund of \$115 is owed to Donald Odom, 137 Odom Road, Aulander, NC, 27805, due to the fact that the dwelling has fallen down and the tax value is \$0; therefore, the dwelling is uninhabitable.

#### **COUNTY BUILDINGS**

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to award the bid of \$287,900 to Team Roofing, Clayton, NC. This is the same roofing company that recently replaced the roof on County Office Building #1, and was the lowest of four bids received. It will take approximately 35 consecutive working days to complete the project.

#### **RESOLUTIONS/FEMA**

On a motion by Gatling and a second by Freeman, the Board voted unanimously to approve the following Resolution for the Designation of Applicant’s Agent for the N. C. Division of Emergency Management as it relates to Hurricane Irene:

#### RESOLUTION

#### DESIGNATION OF APPLICANT’S AGENT

North Carolina Division of Emergency Management

Organization Name: Hertford County

Disaster Number: 4019

Fiscal Year Start: Month: 07 Day: 01

Federal ID Number: 56-6001523

#### Primary Agent

Chris Smith  
EM Director  
P. O. Box 566  
Winton, NC 27986  
252-358-7861  
252-358-7899 (Fax)  
252-642-7000 (Cell)

#### Secondary Agent

Loria Williams  
County Manager  
P. O. Box 116  
Winton, NC 27986  
252-358-7805  
252-358-7806 (Fax)

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise

available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above named agents are authorized to act severally. PASSED AND APPROVED this 19<sup>th</sup> day of September, 2011.

### **COMMISSIONERS' COMMENTS**

- Vice-Chairman Freeman – Discussed Sheriff's vehicles breaking down
- Commissioner Hunter – Discussed Solid Waste trucks for sale through the internet – Set deadline of 30 days
- Commissioner Gatling – Recreation Committee will meet Thursday at 6:30 with Elks Shrine in reference to partnership with Amanda S. Cherry Resource Center
- Commissioner Mitchell – Commented that Grounds and Maintenance Department keeps getting better and better – getting lots of compliments
- Chairman Farmer – Shared that the Town of Winton had approved our building variance for the Courthouse but not the parking variance

On a motion by Hunter and a second by Freeman, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

### **CLOSED SESSION**

Minutes of Closed Session are on file in the office of the Clerk to the Board.

### **REGULAR SESSION**

#### **COURTHOUSE**

The Board directed the County Manager to explore all options of relocating the Courthouse and bring back all proposals at a work session tentatively scheduled for October 24 or 25.

On a motion by Freeman and a second by Hunter, the Board voted unanimously to adjourn the meeting.

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Shelia W. Matthews  
Clerk to the Board

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Johnnie R. Farmer, Chairman  
Hertford County Commissioners