

Minutes  
 Regular Meeting  
 Hertford County Board of Commissioners  
 County Commissioners' Meeting Room  
 Monday, February 7, 2011  
 9:00 A.M.

Present: Johnnie R. Farmer, Curtis A. Freeman, Sr., Ronald J. Gatling (entered late), Howard J. Hunter, III, and William F. Mitchell, Jr.

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman Johnnie R. Farmer called the meeting to order.

The invocation for the meeting was provided by Vice-Chairman Curtis A. Freeman, Sr.

**MINUTES**

On a motion by Freeman and a second by Hunter, the Board voted unanimously to approve the minutes of the December 6, 2010, Organizational Meeting as presented.

On a motion by Hunter and a second by Freeman, the Board voted unanimously to approve the minutes of the December 20, 2010, Regular Meeting as presented.

On a motion by Hunter and a second by Freeman, the Board voted unanimously to approve the minutes of the January 3, 2011, Regular Meeting as presented.

On a motion by Freeman and a second by Hunter, the Board voted unanimously to approve the minutes of the January 18, 2011, Regular Meeting as presented.

**PERSONNEL**

There were no new County employees present to be introduced.

Commissioner Gatling entered the meeting at this time.

**NEWS-HERALD**

Mrs. Judy Farmer, Marketing Consultant for the Roanoke-Chowan News Herald, presented several advertising opportunities along with a price list including the Crossroads Edition, Front Porch Living Magazine, FYI Magazine, and advertising on their website.

The County Manager asked the Board to discuss this during the budget process.

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to approve the full-page ad in the Crossroads Edition 2011 at a rate of \$1,562.64.

**TAX**

Gay Sumner, Tax Collector, was present to report the unpaid 2010 tax liens on real property as required by G. S. 105-369(a). These tax liens total \$1,517,827.28.

On a motion by Mitchell and a second by Hunter, the Board voted unanimously to order the Tax Collector to advertise these tax liens with the date of after March 1, 2011, and through June 30, 2011, as required by G. S. 105-369(c).

**BUDGET AMENDMENT**

On a motion by Hunter and a second by Mitchell, the Board voted unanimously to approve Hertford County Budget Ordinance 2010-2011 Amendment No. 7 as presented by Robbin Stephenson, Finance Director, as follows:

**AMENDMENT TO THE HERTFORD COUNTY BUDGET ORDINANCE  
2010/2011  
(Amendment No. 7 )**

**Section I** of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Appropriations:

**General Government**

General Government Contingency	(23,760)
General Government – Central Services	20,000
General Government- Governing Body	3,760

**Human Services**

DSS- Crisis Intervention	42,880
Aging – Public Assistance	3,723
DOT – ROAP Program	1963

**Public Safety**

Sheriff's – Earmarked Funds	5,600
-----------------------------	-------

**Economic & Physical Development**

Cooperative Extension – 4-H EFNEP	30
Soil Conservation	3,960

**Total** **\$ 58,156**

**Section II** of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Revenues:

Restricted Intergovernmental – DSS	42,880
Restricted Intergovernmental – Aging	3,723
Restricted Intergovernmental – General	5,923
Sales and Services - Earmarked	5,600
Miscellaneous Revenues	30

**Total** **\$ 58,156**

This amendment:

- Budgets increased funding in DSS, Aging, Soil Conservation and Ag Extension –  
Source of funding – Federal/State Funds
- Budgets earmarked funds in the Sheriff's Department donated by GEO
- Increase funding from contingency for sound system and Metro to increase ban width for speed throughout county office buildings

Source of funding: Donation/Local Funds

**BOARD APPOINTMENTS****Parks and Recreation Advisory Commission**

On a motion by Mitchell and a second by Gatling, the Board voted unanimously to appoint Anthony J. Meadows, Sr., to the Hertford County Parks and Recreation Advisory Commission for a term to expire on June 30, 2011.

**COMMISSIONERS**

On a motion by Hunter and a second by Freeman, the Board voted unanimously to cancel the regular meeting for March 7, 2011, due to some Commissioners being in attendance at the NACo 2011 Legislative Conference in Washington, DC.

**COUNTY MANAGER'S UPDATE**

Loria D. Williams, County Manager, shared with the Board that the Bond Referendum was successful for the Tunis Sewer Project. She also shared a letter from Jeanie Brown offering a vacant building for rent if we needed some office space. The property is located on Main Street in Winton beside Hair Fashion.

**COMMISSIONERS' COMMENTS**

Discussion was held about contacting Senator Jones and Jerry Jennings with the Department of Transportation regarding the status of the mound of dirt and possible stoplight at the intersection of NC 11 & 11.

**PARKS & RECREATION ADVISORY COMMISSION**

Mr. Jerry Castelloe presented an update on the Recreation Commission. At their recent meeting, Commissioner Ronald Gatling was appointed Chairman; Commissioner Howard Hunter was appointed Vice-Chairman; Jerry Castelloe was appointed Secretary. Mr. Castelloe, along with the Commissioner representatives, feel that the appropriate people are serving on this Commission.

On a motion by Gatling and a second by Hunter, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

**CLOSED SESSION**

Minutes of Closed Session are on file in the office of the Clerk to the Board.

**REGULAR SESSION**

On a motion by Freeman and seconded by Gatling, the Board voted unanimously to adjourn the meeting.