

Minutes  
 Regular Meeting  
 Hertford County Board of Commissioners  
 County Commissioners' Meeting Room  
 Monday, January 3, 2011  
 9:00 A.M.

Present: Johnnie R. Farmer, Curtis A. Freeman, Sr., Ronald J. Gatling, Howard J. Hunter, III, and William F. Mitchell, Jr.

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman Johnnie R. Farmer called the meeting to order.

The invocation for the meeting was provided by Vice-Chairman Curtis A. Freeman, Sr.

### **MINUTES**

On a motion by Freeman and a second by Gatling, the Board voted unanimously to approve the minutes of the November 1, 2010, Regular Meeting as presented.

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to amend the minutes of the November 15, 2010, Regular Meeting in page 467 – Under PERSONNEL/ADMINISTRATION heading, change the word “accepted” to “agreed to accept if offered.” On a motion by Hunter and a second by Mitchell, the Board voted unanimously to approve the minutes of the November 15, 2010, Regular Meeting as amended.

On a motion by Mitchell and a second by Freeman, the Board voted unanimously to approve the minutes of the November 16, 2010, Reconvened Meeting as presented.

### **PERSONNEL**

Shelia W. Matthews, Clerk to the Board, introduced the following new County employees:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>HIRE DATE</u>
Edwin Evans III	Jail	Detention Officer	10-26-10
Kim Boone	Jail	Detention Officer	11-26-10
William Lassiter	EMS	EMT	11-26-10
Jonathan Morris	EMS	EMT	12-02-10

### **COURTHOUSE**

Mr. Glenn Ware, Ware Bonsall Architects, presented a process schedule to the Board and answered any questions they had.

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to approve the Authorization for Change in Services and the Amendment to the Professional Services Agreement to include space for Child Support Enforcement and additional space for the District Court Judges offices.

On a motion by Freeman and a second by Hunter, the Board voted unanimously to approve the Schematic Design Report as presented.

### **SCHOOLS**

Dr. John A. Fahey, Superintendent, Hertford County Schools, was present to discuss the Needs Assessment for Hertford County Schools. A Needs Assessment is done every five years. This is not a commitment to funding.

On a motion by Freeman and a second by Gatling, the Board voted unanimously to accept the Five-Year DPI Facility Needs Assessment for Hertford County Schools as presented.

### **BOARD APPOINTMENTS**

#### **Local Firefighter's Relief Fund Board**

On a motion by Gatling and a second by Freeman, the Board voted unanimously to make two appointments to each of the eight Local Firefighter's Relief Fund Boards with term expirations as listed below. After the initial term, all reappointments will be for two years.

<u>Ahoskie Rural</u>	<u>Term Expires</u>
Pansy White	January 31, 2013
J. O. Sellars	January 31, 2012

<u>Como</u>	
Samuel Howell	January 31, 2013
Charlie B. Sumner	January 31, 2012

<u>Wiccacon</u>	
Roy Worrells	January 31, 2013
William A. Jones	January 31, 2012

<u>Millennium</u>	
Richard Lassiter	January 31, 2013
Phil Terry	January 31, 2012

<u>Murfree</u>	
Lloyd Hill	January 31, 2013
Sarah Wallace	January 31, 2012

<u>St. John</u>	
Josh Baldwin	January 31, 2013
Ray Burkett	January 31, 2012

<u>Union Community</u>	
Jay Askew	January 31, 2013
Jamie King	January 31, 2012

<u>Oak Villa</u>	
Calvin S. Hall	January 31, 2013
Wesley Liverman	January 31, 2012

### **BUDGET AMENDMENTS**

On a motion by Freeman and a second by Hunter, the Board voted unanimously to approve Amendment #2 to FY 10-11 E911 Special Reserve Fund as follows:

**AMENDMENT No. 2  
FY 10/11  
E911 SPECIAL RESERVE FUND**

**Section 1.** of the E911 Special Reserve Fund, pertaining to emergency telephone systems and/or projects shall be amended as follows:

<u>Revenues:</u>	
Reserve Fund Balance Appropriated	14,995
<b>Total</b>	<b>\$ 14,995</b>

**Section 2.** of the E911 Special Reserve Fund, pertaining to construction projects of the Board of Education shall be amended as follows:

Expenditures:

Transfer to General Fund	\$14,995
<b>Total</b>	<b>\$14,995</b>

This amendment:

- Transfer funds to the General Fund for the installation of DeltAlert – Mass Communication System approved at the December 6<sup>th</sup> meeting

Source of Funding: E911 Surcharge

On a motion by Hunter and a second by Gatling, the Board voted unanimously to approve Amendment No. 6 to the FY 2010-2011 Hertford County Budget Ordinance as follows:

**AMENDMENT TO THE HERTFORD COUNTY BUDGET ORDINANCE  
2010-2011  
(Amendment No. 6)**

**Section 1** of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Appropriations:

**Human Services**

DSS Crisis Intervention	8,511
DSS TANF – Domestic Violence	(2,326)

**Public Safety**

Sheriff's Department –Earmarked Funds	2,500
Sheriff's Department – Capital Outlay Vehicles	100,180
Emergency Management	14,995

**Total** **\$ 123,860**

**Section 2** of the Hertford County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase (Decrease) Revenues:

Restricted Intergovernmental DSS	
Administration	6,185
Sales & Services	
Earmarked Funds	2,500
Transfer from Other Funds	
Fund 11 – E911	14,995
Proceeds from Debt	100,180

**Total** **\$ 123,860**

This amendment:

- Appropriates increased and decreased funds in DSS Programs (Federal/State Funds)
- Appropriates funds from BB&T Governmental Finance for the purchase of five vehicles in the Sheriff's Department (will repay over three-year period) and well as budgets donation from NUCOR to the Sheriff's Department.

- Appropriates E911 funds to Emergency Management to purchase DeltAlert Mass Communication System.

On a motion by Hunter and a second by Freeman, the Board voted unanimously to recess Regular Session to meet as the Governing Board for the Tunis Sewer District.

### **GOVERNING BOARD FOR THE TUNIS SEWER DISTRICT**

On a motion by Freeman and a second by Gatling, the Board voted unanimously to approve the Tunis Sewer District – Sewer Users’ Agreement as presented.

The Board was reminded about the Community Forum being held in Tunis on January 15, 2011, at 10:00 A.M.

On a motion by Freeman and a second by Hunter, the Board voted unanimously to leave the Governing Board for the Tunis Sewer District.

### **REGULAR SESSION**

#### **COOPERATIVE EXTENSION**

The Ag Agent position in Cooperative Extension is vacant. Discussion was held regarding increasing our share of funding for this position.

On a motion by Mitchell and a second by Freeman, the Board voted unanimously to approve 50% County Funding for the Ag Agent position.

#### **COMMISSIONERS**

On a motion by Mitchell and a second by Hunter, the Board voted unanimously to approve the funding for the Sound System in the County Commissioners’ Room at a cost of \$5,709.24.

On a motion by Hunter and a second by Freeman, the Board voted unanimously to reschedule the second in January from January 17 to January 18 at 7:00 P.M. due to the Dr. Martin Luther King, Jr., holiday.

The Board scheduled a Goal Setting Work Session to be held on Wednesday, February 2, 2011, from 9:00 A.M. to 12:00 Noon.

#### **COMMISSIONERS’ COMMENTS**

Vice-Chairman Freeman presented a letter of support for a Super Wal-Mart. On a motion by Freeman and a second by Gatling, the Board voted unanimously to send this letter of support expressing desire for a Super Wal-Mart in Ahoskie as presented.

Commissioner Hunter commended DOT and EMS workers for jobs well done after the snow.

Commissioner Gatling commented on outdated PCs in some county offices.

Vice-Chairman Freeman stated all five County Commissioners should be notified during early closings and all-day shut downs.

On a motion by Hunter and a second by Gatling, the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss personnel matters.

#### **CLOSED SESSION**

Minutes of Closed Session are on file in the office of the Clerk to the Board.

#### **REGULAR SESSION**

On a motion by Hunter and a second by Gatling, the Board voted unanimously to adjourn the meeting.