



# North Carolina Department of Public Safety

## Emergency Management

Pat McCrory, Governor  
Frank L. Perry, Secretary

Michael A. Sprayberry, Director

### North Carolina LEPC Recertification Form

*Must be completed by January 8<sup>th</sup>, 2016*

#### Purpose

Local Emergency Planning Committees (LEPCs) are critical to our state's preparedness efforts for hazardous materials incidents and numerous other hazards. In keeping with the Emergency Planning and Community Right-to-Know Act (EPCRA), each year the State Emergency Response Commission (SERC) recognizes and approves active LEPCs. The SERC's designation of an active LEPC automatically entitles each LEPC to receive state Tier II base funding. In addition, each SERC approved LEPC is eligible to apply for subgrants to support hazardous materials training and planning under the Hazardous Materials Emergency Preparedness (HMEP) grant program and the state Tier II grant program.

#### Recertification Information

North Carolina Emergency Management collects basic information on each LEPC as part of the annual SERC review process. Please complete the below fields concerning your LEPC's basic information.

Hertford County LEPC

LEPC Name

Hertford

County or Counties Comprising LEPC

102 Industrial Park Road

Winton

27986

LEPC Street Address

City

ZIP Code

N/A

LEPC Public Email Address\*

Chris Smith

EM Director

Contact Person's Name\*\*

Contact Person's Title

chris.smith@hertfordcountync.gov

252.642.7000

Contact Person's Email Address

Contact Person's Phone Number

\* The LEPC Public Email Address will be distributed publicly as the primary contact that citizens and industry can use to find out more about your LEPC, make information requests, and inquire about LEPC EPCRA reporting requirements.

\*\* The Contact Person's email address will not be distributed publicly. It will instead be used to distribute information to LEPC members. This individual will be responsible for receiving LEPC updates on training, grant funding, and other opportunities and distributing this information to all LEPC members.

**MAILING ADDRESS:**  
4236 Mail Service Center  
Raleigh, NC 27699-4236  
www.readync.org  
www.ncdps.gov



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**OFFICE LOCATION:**  
1636 Gold Star Drive  
Raleigh, NC 27607-3371  
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Fax: (919) 825-2685



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### LEPC Activity Certification

North Carolina is home to many active LEPCs that are constantly improving the safety of our communities. Under the EPCRA, LEPCs have certain responsibilities in protecting their community. Based largely on the requirements of the EPCRA, North Carolina Emergency Management has established 12 key competencies each LEPC should achieve. **To be considered active, an LEPC must have completed at least nine (9) of these 12 competencies. Please check each box below for the competencies your LEPC has completed.** The citation next to the competencies references the section of ECPRA from where each competency is derived.

LEPC Membership consists of at least one (1) each of the following categories or be able to show documentation from the last 12 months that one or more representatives from each category was invited to participate: (Section 301(c))

- Elected State or Local official
- Emergency and Public Health Services  
(Law Enforcement, Civil Defense, Firefighting, First Aid, Public Health, Local Environmental, Hospital, Transportation)
- Community Group(s)
- Owners/Operators of EHS Facilities
- Local Media

Membership list annually submitted to NC SERC for appointment in January Meeting. **A membership list must be attached to this document when it is submitted.** (Recommend that requested appointments be annually approved by County Commissioners)

Appoint chair. (Sec. 301(c))

Establish by-laws or rules that cover: (Sec. 301(c))

- Public notification process of committee activities
- Public meetings to discuss the emergency plan
- Process for public comments and the committee response
- Distribution of the emergency plan

Establish procedures for processing requests for information. (Sec. 301(c))

Designate an official to serve as Public Information Coordinator. (Sec. 301(c))

Meet annually to review the emergency plan. (Sec. 303(a))

(Recommend reviewing the EOP with the LEPC following the annual EMPG review)

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- At a minimum, the plan contains the following elements: the plan identifies (Sec. 303(c))
  - Each EHS facility in district;
  - Hazmat transportation routes for EHSs;
  - Critical and sensitive facilities and populations in proximity to EHS facilities;
  - Methods for the coordinated community response to a release;  
(Including both public and private resources)
  - Emergency coordinators for both individual facilities and the community;
  - Emergency Release Notification Procedures;  
(Recommend that the LEPC designate the 911 centers in each community as the release notification receiving point)
  - Evacuation and shelter-in-place procedures;
  - Procedures to identify the area or population likely to be affected by a release;
  - Training programs and schedules for emergency response and medical personnel; and
  - Exercise methods and schedules.
- Designate an Authorizing Authority in E-Plan  
(The Authorizing Authority is a district designee who authorizes access to E-plan subscribers.)
- Have a process to evaluate and recommend necessary resources for the development, implementation, and exercise the emergency plan. (Sec. 303(b))
- Annually submit chemical emergency response plan to the SERC for review. (Sec. 303(e))  
(Currently completed as part of the annual Emergency Management Performance Grant review)
- Annually publish a notice in local newspapers the emergency response plan, material safety data sheets, and inventory forms received by the LEPC are available to the public and the location where they can be reviewed. (A prominently placed electronic notice on a publically accessible government webpage is acceptable in lieu of print notification.) (Sec. 324(b))

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### LEPC Questionnaire

1. Does your LEPC accept E-Plan for all EPCRA and Tier II submissions and request that no paper copies of EPCRA or Tier II reports be mailed in?     Yes     No
2. Do all fire departments in your jurisdiction accept E-Plan for all EPCRA and Tier II submissions and request that no paper copies of EPCRA or Tier II reports be mailed in?     Yes     No
3. If you answered no to either of the previous two questions and have any special instructions for your jurisdiction's EPCRA or Tier II report submission processes, please describe these instructions below:

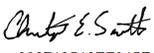
none

4. Has you LEPC Instituted Tier II or other EPCRA reporting requirements that are different or more stringent form those required by the federal EPCRA statute?     Yes     No
5. If you answered yes to the previous question, what Tier II or EPCRA reporting requirements has your LEPC adopted that are different from the federal EPCRA law?

N/A

### Certification

The below signatory certifies that the above information is correct to the best of his or her knowledge and agrees to abide by the terms of the LEPC Base Funding Conditions and Agreement.

DocuSigned by:  
  
 892713516EF045E...  
 \_\_\_\_\_  
 LEPC Representative Signature

12/15/2015 | 17:34:34 PM ET

\_\_\_\_\_ Date

Chris Smith  
 \_\_\_\_\_  
 LEPC Representative Name

Chirperson

\_\_\_\_\_ LEPC Representative Title

**\*\*\*Be sure to attach LEPC membership list to this document \*\*\***

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**HERTFORD COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MEMBERSHIP  
November 2015**

Bylaws Category	Description	Name	Signature	Working Title	Agency	P.O. Box	Address	Town, State & Zip	Business	Cell / Pager	Fax	email address
A	ELEC	Johnnie Farmer		Commissioner	Hertford County Commissioners		142 Ray Farmer Rd.	Aulander, NC 27805	252-345-0990	252-209-1328		<a href="mailto:sgmfarmer@embarqmail.com">sgmfarmer@embarqmail.com</a>
B	LAW	Stephen White		Sergeant	Ahoskie Police Department	P. O. Box 767	301 W. Main St.	Ahoskie, NC 27910	252-332-5011	252-287-7638	252-332-7694	<a href="mailto:swhite@ahoskiepd.com">swhite@ahoskiepd.com</a>
B	LAW	Darrell Rowe		Public Safety Director	Murfreesboro Police Department	P. O. Box 503	115 E. Broad St.	Murfreesboro, NC 27855	252-398-4151			<a href="mailto:rowe340@yahoo.com">rowe340@yahoo.com</a>
B	LAW	Juan Vaughan		Sheriff	Hertford County Sheriff Office	P. O. Box 176	701 N. Taylor St.	Winton, NC 27986	252-358-7800			<a href="mailto:juan.vaughan@hertfordcountync.gov">juan.vaughan@hertfordcountync.gov</a>
B	LAW	Ronald Cullipher		Hospital Police	Vidant RCH							<a href="mailto:rcullipher@vidanthealth.com">rcullipher@vidanthealth.com</a>
B	LAW	Mike Warren		First Sergeant	NC State Highway Patrol		242-NC 42 W	Ahoskie, NC 27910	252-332-6800	252-325-2847		<a href="mailto:michael.warren@ncdps.gov">michael.warren@ncdps.gov</a>
C	EMS	James Broglin		Director	Hertford County Emergency Services Director	P. O. Box 479	102 Industrial Park Rd.	Winton, NC 27986	252-358-7861	252-642-7599	252-358-7899	<a href="mailto:james.broglin@hertfordcountync.gov">james.broglin@hertfordcountync.gov</a>
D	EM	Brian Parnell		Area 1 Coordinator	NC Emergency Management				252-520-4923 252-331-2619	252-702-0300		<a href="mailto:brian.parnell@ncdps.gov">brian.parnell@ncdps.gov</a>
D	EM	Chris Smith		EM Director/Fire Marshal	Hertford County Emergency Management	P. O. Box 566	102 Industrial Park Rd.	Winton, NC 27986	242-358-7861	252-358-7000	252-358-7899	<a href="mailto:chris.smith@hertfordcountync.gov">chris.smith@hertfordcountync.gov</a>
E	DSS	Brenda Brown		Director	Hertford County Dept of Social Services	P. O. Box 218	704 N. King St.	Winton, NC 27986	252-358-7830			<a href="mailto:brenda.brown@hertfordcountync.gov">brenda.brown@hertfordcountync.gov</a>
E	PHA	Ramona Bowser		Director	Hertford County Public Health Authority	P. O. Box 246	828 S. Academy St.	Ahoskie, NC 27910	252-358-7833			<a href="mailto:diane.mclawhorn@hcpha.net">diane.mclawhorn@hcpha.net</a>
E	PHA	Ed Evans		RS, Enviro. Hlt	Hertford County Public Health Authority	P. O. Box 246		Winton, NC 27986	252-358-7833	252-642-2464	252-358-7869	<a href="mailto:edwin.evans@hcpha.net">edwin.evans@hcpha.net</a>
E	PHA	Caroline Smith		PC & Emergency Planner	Hertford County Public Health Authority	P. O. Nox 246	801 N King Street	Winton, NC 27986	252-358-7833	252-287-5533	252-358-7869	<a href="mailto:caroline.smith@hcpha.net">caroline.smith@hcpha.net</a>
F	FIRE			Association President	Hertford County Firefighter Association	P. O. Box 43		Ahoskie, NC 27910	252-332-3322	252-209-4761		
F	FIRE	Ken Dilday		Chief	Ahoskie Fire Department	P. O. Box 767	301 MLK Dr.	Ahoskie, NC 27910	252-332-3322	252-287-7648		<a href="mailto:kendilday@ahoskie.org">kendilday@ahoskie.org</a>
G	ENV	Jason Odom		Assistant County Ranger	NC Forest Service		129 River Road	Winton, NC 27986	252-358-3761	252-287-5142		<a href="mailto:jason.odom@ncagr.gov">jason.odom@ncagr.gov</a>
H	ENV	Vacant										
I	HOS	Crystal Ashely		VROA ED	Vidant RCH		500 S. Academy St.	Ahoskie, NC 27910	252-209-3346	252-337-5172		<a href="mailto:crystal.ashley@vidanthealth.com">crystal.ashley@vidanthealth.com</a>
I	HOS	Joe Tripp		Medical Director	Vidant RCH		500 S. Academy St.	Ahoskie, NC 27910				<a href="mailto:joetrippmd@embarqmail.com">joetrippmd@embarqmail.com</a>
I	HOS	Herbert Copeland		ED-RN Asst Manger	Vidant RCH		500 S. Academy St.	Ahoskie, NC 27910	252-209-3521	757-653-8111		<a href="mailto:istreet@vidanthealth.com">istreet@vidanthealth.com</a>
J	TRA	Winn Bridgers		Div. Maint. Engineer	NCDOT	230 NC 42 W	242 West Modlin Road	Ahoskie, NC 27910	252-209-2732			<a href="mailto:cwbridgers@ncdot.gov">cwbridgers@ncdot.gov</a>
K	MEA	Cal Bryant		Editor	News Hearld				252-332-7207			<a href="mailto:cal.bryant@r-cnew.com">cal.bryant@r-cnew.com</a>
L	COM	Megan Mcdonald		Director	Red Cross				800-737-9603	252-557-6500		<a href="mailto:megan.mcdonald2@redcross.org">megan.mcdonald2@redcross.org</a>
M	EHS	Cary Fleming		Safety	Perdue							<a href="mailto:cary.fleming@perdue.com">cary.fleming@perdue.com</a>
N	EHS	Terry Hairston		Envio. Manager	Nucor		1505 River Rd.	Cofield, NC 27922	252--356-3707			<a href="mailto:terry.hairston@nucor.com">terry.hairston@nucor.com</a>
O	PUB	Vacant		Public	Public							
P	SCH	Derek Burke		Director Public Safety	Chowan University		One University Place	Murfreesboro, NC 27855	252-398-6369			<a href="mailto:burked@chowan.edu">burked@chowan.edu</a>

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LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MEMBERSHIP  
November 2015**

P	SCH	Brandon G. Zoch		Assistance Vice President	Chowan University Student Affairs		One University Place	Murfreesboro, NC 27855	252-398-6464			<a href="mailto:zochb@chowan.edu">zochb@chowan.edu</a>
P	SCH	Terrell Deloatch		Safe Schools Coordinator	Hertford County Public Schools	P.O. Box 158	701 N. Martin Drive	Winton, NC 27986				<a href="mailto:tdeatch@hertford.k12.nc.us">tdeatch@hertford.k12.nc.us</a>
Q	AG	Stephanie Parker		Agiculture	Cooperative Extension	P.O. Box 188	301 West Tryon Street	Winton, NC 27986	252-358-7822	252-396-1595		<a href="mailto:wendy_drake@ncsu.edu">wendy_drake@ncsu.edu</a>
R	HM	James Peele		Haz-Mat	RRT-1	P. O. Box 602	901 Washington St.	Williamston, NC	252-792-3521	252-799-9212	252-792-3478	<a href="mailto:chiefjbp@earthlink.net">chiefjbp@earthlink.net</a>
S	IT	Eric Koss		Director of IT	Soundside		201-Government Circle	Greenville, NC 27834	252-902-2339			<a href="mailto:Eric.Koss@hertfordcountync.gov">Eric.Koss@hertfordcountync.gov</a>
T	OTH	Joanne Powell		LPN, Spec. Proj. Mgr.	RCCHC			Winton, NC 27986	252-358-7831	252-287-8233		<a href="mailto:JoPowell@PCMH.com">JoPowell@PCMH.com</a>
T	OTH	Hope Eley		BS, System of Care	East Carolina Behavioral Hlt. LME Recovery Edu Unit		113 Hertford County Sch	Ahoskie, NC 27910	252-332-4137	252-320-2136		<a href="mailto:heley@ecbhlme.org">heley@ecbhlme.org</a>
T	OTH	Glenn Brown		Fire Safety	GEO Group							<a href="mailto:glbrown@geogroup.com">glbrown@geogroup.com</a>
T	OTH	David Brown		Director	911 Comunciations			Winton, NC 27910				<a href="mailto:davis.brown@hertfordcountync.gov">davis.brown@hertfordcountync.gov</a>