

**Hertford County Local Emergency Planning Committee Meeting Minutes**  
**May 24, 2012**  
**Hertford County EOC – Winton**

**Meeting started at 2:35 PM**

**Welcome, Introductions and Overview of Agenda – Chris Smith**

Welcome and Overview of Agenda given by Chris Smith. The membership list was passed around for invitees to sign and update information as needed.

**Guest Speaker, Regional Response Team 1, Hazardous Material History, Response, Capabilities, and Request – Chief Peele**

See attached PPT. Discussed history of the program, location of response, protocols for dispatch and capabilities.

**Exercise Discussion- Hazardous Material Preparedness Grant (HMEP) - Chris Smith**

Chris Smith advised the group that HMEP grant funding was received in the amount of \$10,000 to conduct the Gilliam and Mason Anhydrous Ammonia Tabletop Exercise. The exercise will be on July 20<sup>th</sup>, 2012 and Hertford County Cooperative Extension. A list of invitees with agency response roles have been identified however is not exclusive. Agencies wishing to participate contact Chris to be added. EnviroSAFE has been hired to plan and prepare the exercise. (*See attached Exercise Flyer and Invitee list*)

Funding is still being sought to host a mass shooting at Chowan or Hospital. Chris advised since the work on planning is mainly being done by EnviroSAFE, the committee may be better served to review exercise request from agency and prioritize for need and funding.

**Publication of Right to Know Documentation**

Chris advised the group that the LEPC's publication of "right to know" of hazardous materials being used, stored, or transported in Hertford County was run in the January 14, 2012 issue of the Roanoke Chowan News Herald. As of this date no one has requested any information.

**EM Updates – Chris Smith**

Hertford County will be housing a SONAR that will serve the 13 county region for location of drowned victims and salvage and recovery. It is being purchased through DPR funding sometime around August.

In the process of updating the counties EOP.

Still pushing Special Needs Registry.

### **Public Health Updates – Barbara Earley**

MRC - Recruitment posters were distributed to the group for posting in their agencies or businesses. The Medical Reserve Corp is a federal program established to ensure volunteers are trained and registered so there can be an organized method to use the volunteers who come to help in disasters. The Northeastern Region has a very part-time coordinator who has begun recruitment. Orientation, CPR and First Aid classes will begin this fall.

Strategic National Stockpile -Barbara reviewed the following functions in the SNS plan: SNS Planning, Management of Operations, Procedures for Requesting SNS Medications and Materials, Tactical Communications and Security Operations. The attached SNS Plan as the reviewed information highlighted.

### **Updates from other Committee Members**

Chris Gwin – NCEM new facility is complete and operational. EM Forum will be held June 26<sup>th</sup> if anyone is interested.

Chief Peele – Discussed SAT Com feasibility study through EM. More to come if each county will keep or turn in.

**Meeting adjourned 4:30 PM**

**Next meeting 3<sup>rd</sup> Tuesday in November 2012**