

Hertford County Local Emergency Planning Committee Meeting Minutes
November 29, 2012
Hertford County EOC – Winton

Meeting started at 2:30 PM

Welcome, Introductions and Overview of Agenda – Chris Smith

Welcome and Overview of Agenda given by Chris Smith. The membership list was passed around for invitees to sign and update information as needed.

Guest Speaker, Williams Natural Gas Pipeline

History, Response, Capabilities, and Request – John Bigley

See attached PPT. Discussed the program, response, procedures for request and capabilities.

Business – Chairperson

Old Business – Chris Smith advised the group that the After Action Review from the Hazardous Material Tabletop Exercise was emailed, if you did receive it let him know and a copy could be sent to you.

New Business – Chris Smith discussed officer re-election per the By-laws and Constitution, which were distributed. He advised it was a two year term. Open the floor for volunteers to serve in Chairperson and Vice-Chairperson positions. No volunteers for Chairperson. Chris advised he would fill seat if no one else wanted the opportunity. James Broglin volunteered for the Vice Chairperson seat. Ken Dilday made motion to accept. Terry Hairston offered second. No discussion, all in favor. Motion carried.

The 2012-2013 LEPC Activity Check Sheet was distributed and discussed. The items that were completed were marked. Chris advised the group the need to designate an individual as Public Information Coordinator. Chris mentioned the Chairperson could serve in that capacity, but must be designated. Ken Dilday made motion. Chinita Vaughan offered second. No discussion, all in favor. Motion carried.

Exercise Discussion- Chris Smith

Funding has been requested through State EM Training Funds to host a mass shooting at exercise at Chowan University. Chris will advise if awarded. This will consist of a Tabletop to first discuss and build upon plan. Then followed by a full scale exercise to test plan.

Rivers Correction has requested to do a Tornado Exercise utilizing some local Emergency Response departments. It is planned for December and Chris will advise the requested departments when plan is finalized.

EM Updates – Chris Smith

Hertford County will be housing a Side Scan SONAR that will serve the 13 county area for location of drowned victims and salvage and recovery. It is being purchased through DPR funding. MOU has been signed. Equipment cost \$40,000.00

Hertford County was awarded \$10,000.00 for Shelter Transfer/Electrical Upgrade. Would like to meet with DSS, Red Cross and School to see what areas would best benefit in shelter operations.

In the process of updating the counties EOP. Agencies wanting input in areas that involve there agency response, need to meet with Chris before meeting with contractor.

EM was awarded a grant to assist with the typing of all emergency/disaster response resources. Chris and contractor will be coming around and requesting information to type all equipment.

The 2012 Emergency Response Guideline books are in if you would like one. They are now being distributed to all county emergency response agencies.

Public Health Updates – Joanne Futrell

Discussed the Isolation & Quarantine Exercise need. Exercise will consist of refresher training followed by a scenario. A survey and contact information was distributed to gauge the best time for participants. Anyone with questions or comments can contact Joanne by the contact information given.

Updates from other Committee Members

Chris Gwin – NCEM

State EM can assist with training, specialized equipment, and exercise needs through state and federal grant funds. If you have any, contact Chris and it can be pursued up the through the state.

James Peele – RRT 1

Williamston has resigned contract to provide Haz-Mat response for another 5 years. Have been blessed with recent grants and have purchased additional equipment to enhance capabilities. Discussed SAT Com study through EM.

Ken Dilday -Ahoskie FD

In the process of building a new fire station. Offered to host any future meetings at the station when completed. Suggested it may be other opportunities at other places as well. Chris Smith said if it was good with the group, if someone offered, we would set the meeting at that location. All in favor.

Carolyn Self- Red Cross

Discussed changes in Red Cross structure. Advised that they will be taking Bertie County in now as their area as well and are in the process of finalizing a shelter agreement, as done by Hertford County.

Meeting adjourned 4:00 PM

Next meeting 3rd Tuesday in May 2013