

Hertford County Emergency Communications Governance Board Minutes
Meeting Date: June 4, 2014
Time: 10:00 AM
Location: Hertford County Emergency Service EOC

Topic: Governance Meeting

Attendees: Chris Smith – Emergency Management Director/Fire Marshal, James Broglin – EMS Director , Troy Fitzhugh – Ahoskie Police Chief, Bryant Cook – Hertford County Firefighters Association, Juan Vaughan – Hertford County Sheriff, Ken Dilday – Ahoskie Fire Department

Board Members Not Present: Joe Murray – Citizen at Large, Ronald Gatling – Hertford County Commissioner, Hal Thomas – Murfreesboro Town Council, Maurice Vann – Ahoskie Town Councilman, Darrell Rowe – Murfreesboro Police Chief

Other Present: Loria Williams – County Manager, Ernie Olds – Consultant, Sherri Busch-Consultant, Mark Loudermilk – Architect, Steve Watt – Kimball Consultant, Sara Turner – GIS/Land Records/E911 Addressing, Eric Koss - IT Director, Ray Wiggins – Assistant County Manager

10:05 A.M. Chris Smith called meeting to order. Minutes from last meeting were presented. Motion was made by Bryant Cooke to approve minutes as is and motion was seconded by Sheriff Vaughan. No discussion, all in favor, motion carried.

Old Business:

Kimball, Becker & Morgan Design Plan

- Ernie Olds reviewed the plan as designed in the design charrette meeting on 5/21/2014.
- Pointed out that admin function was requested to stay adjacent to entry of building.
- Ernie Olds and Mark Laudermilk went over the layout of the rooms and provided justification of location of each.
- Ernie Olds proposed that the building be constructed of ICF material (Insulated Concrete Forms) for better exterior protection.
- Discussion was briefly held on whether data cabling should be carried overhead or under stage
 - Ernie Olds indicated that in the next few meetings they will discuss the pro's and con's of each and the costs association.
- Mark Laudermilk indicated he will electronically send the newest plan to be distributed to members of the E-911 Governance Board.

User Committee Updates

- Chris Smith reported that the process of pulling names together has begun and will hopefully be able to report back to the governance board by the next meeting.

New Business:

Questions to Becker & Morgan Group

- Loria Williams again asked Ernie Olds if there is anything more that they need to proceed after the commissioners meeting on Monday night (6/9/2014).
- Loria Williams also asked about the clarification of the sewer lines, and utilities information
 - Ernie Olds reported that after the commissioners decide a definite location, they will have the engineers take a look at sewer lines, utility lines and other information.
 - Ernie Olds will provide a timeline/schedule after coordinating with Kimball
 - Loria Williams verified that the timeline provided by Kimball will include the negotiations with vendors.
- Sherri Busch introduced Steve Watt as an additional consultant with Kimball.
 - Steve Watt will be providing hands on consulting with the technology, consolidation, budget, finance and other aspects of the project as we move forward.

E-911 Director Update

- Chris Smith reported that David Brown was in Salemburg for the week at required training for his position.
- No other information was provided for an update.

Other

- Ken Dilday motioned to dismiss; James Broglin seconded. All in favor. Motion carried.

Next Scheduled Meeting: July 2, 2014 – 10:00 AM @ EOC