**Hertford County**

P.O. Box 116
Winton, NC 27986

TELEPHONE
252-358-7805

July 24, 2013

Mr. Bryant Cooke
117 Jay Trail
Murfreesboro, NC 27855

Dear Bryant:

Please be advised that at the regular meeting of the Hertford County Board of Commissioners held on July 15, 2013, you were appointed to serve on the E911 Governance Board. In accordance with the enclosed Interlocal Agreement between the county and municipalities, the initial Governance Board Members must develop and present By-Laws to be approved by the Board of Commissioners that will set staggered expiration dates for the Board Members.

An organizational meeting for the E911 Governance Board has been scheduled for Tuesday, July 30th, 2013 at 10:00 a.m., at the Emergency Medical Services Facility, 102 Industrial Road, Winton, N.C. At your earliest convenience, please contact Mr. Chris Smith @ 358-7861 if you are unable to attend. Should you have questions or concerns, please contact either Chris Smith or Loria Williams for clarification.

Your contribution of serving on this Board will be worthwhile to the citizens of Hertford County. On behalf of the Hertford County Board of Commissioners, thank you.

Respectfully,

Shelia

Shelia W. Matthews
Clerk to the Board

Enclosure